

# **Cowlitz 2**

## **FIRE & RESCUE**

January 1, 2006

To Whom It May Concern:

**RE: 2006 ANNUAL INSPECTION FOR YOUR OCCUPANCY**

Cowlitz 2 Fire & Rescue will be conducting an inspection at your occupancy in January 2006. If you need to set-up a specific time and or day to have the inspection completed, please contact Brandi Ballinger at 360-575-6280 or 360-578-5218.

There are some common violations that we find in occupancies. As a courtesy to your business, we would like to provide you with a list of some things we look for:

- Fire extinguishers are rated properly for your occupancy (minimum 2A:10BC); they are visible, accessible and installed 3' to 5' off the floor.
- Fire extinguishers have been inspected, tagged and serviced.
- Exit aisles, hallways, doorways, stairways, landings and walkways are free of obstructions.
- Electrical panels are accessible and have a 30" clearance, and disconnects are labeled.
- Extension cords are only used if they are equipped with built in overload protection.
- Electrical outlets, switches and junction boxes are protected by faceplates or covers.
- Electrical wiring is maintained in good condition.
- Address is visible from both the street and alley with numbers at least 5" in height and contrasting with background.
- Access to and around your building is free from weeds, debris or obstructions.
- Flammable liquids are kept under five gallons and stored in approved containers.
- Combustibles are picked up and disposed of on a regular basis.
- Combustibles are stored at least 3' from gas appliances.

We appreciate your cooperation and look forward to seeing you in January.