

# Board of Commissioners Meeting

*December 27, 2006*

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:37 p.m. on December 27, 2006, at the 701 Vine Street Conference Room. The following were present:

Commissioner Hallanger	Commissioner Olson
Commissioner Bergquist	Chief LaFave
Asst. Chief Headley	District Secretary Bouchard
Deputy Fire Marshal Graham	

## **Approve Previous Minutes:**

*A motion was made by Commissioner Hallanger to approve the December 13, 2006, Board meeting minutes. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

Chairperson Cameron suggested edit to top of page 3, change “Jeff” to “Chairperson.”

## **Administration of Oath:**

None

## **Awards & Recognition:**

Chief LaFave reported we are preparing a more formal thank you with recognition for all involved with the Bike Giveaway. It was a great event; however, there were 56 bikes left over after the event. Brad Newman asked us to identify a need and get the remainder of the bikes out to children that need them. There was confusion with the Head Start and Progress Center programs sending out a flyer that indicated bikes were available on a first come, first served basis. Brenda Cline-Headley, Karen Neely and James Ordinola had the difficult task of verifying visitors before they entered.

## **Public Comment:**

None

## **Risk Management:**

Engine 21 has been sent to Meridian Hughes for repair. The estimate is for over \$17,000 for suspension and parts and everything. They are confident they can fix the box and it will be fine. We are using an engine from Vancouver Fire and are having some discussion with them regarding purchasing the reserve equipment for the cost of the rental. We should have more information by the next meeting. Chairperson Cameron asked for confirmation that this is a

---

piece of equipment we would want in our fleet. For the accident, apparatus placement was exactly where it should have been; otherwise we would have had injuries or even death of firefighters. Interstate 5 is clearly our highest risk for operating.

## **Verbal Reports:**

**Annexation Issues:** Nothing new since the last meeting. Commissioner Hallanger asked for a written update regarding Clark County disbanding their BRB, which is in legal review at this time. Chairperson Cameron feels that the legislature is going to work on some sort of fix. Longview Council approved the annexations that are pending; others have approval to proceed as well.

## **Written Reports:**

**Revenue & Expenses – November, 2006:** Revenue and expense information year-to-date through November was provided to the Board in their packets. Asst. Chief Headley noted we've exceeded the \$1 million mark for EMS transport. Questions from the Board were answered by Staff.

**Calls Report – November, 2006:** Calls report information for November was provided to the Board in their packets. There weren't any questions from the Board.

## **Action Items:**

**Resolution #654-2006; Salaries 1/01/07:** This Resolution sets the salaries of regular, full-time paid personnel effective January 1, 2007.

*Commissioner Olson made a motion to approve Resolution #654-2006. Commissioner Bergquist seconded the motion. Further discussion. Motion carried.*

**Revised POG #2027; Section Chief Position Description:** In keeping with the collective bargaining agreement, the position description for Captain has been revised to indicate the title of Section Chief. Commissioner Hallanger asked about the Hazmat certification and managing the shift. Chairperson Cameron requested adding electrical hazards and other unforeseen conditions to working conditions. Commissioner Hallanger also suggested changes to 4.1.2 and 7.1.2.

*Commissioner Bergquist made a motion to approve revised POG #2027 with edits as discussed. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

**Kelso School District Agreement:** Kelso Schools have now provided a Training Agreement for the high school class that their Board has approved. It is ready for the Fire District's Board to review and approve.

*Commissioner Hallanger made a motion to approve the Training Agreement with the Kelso School District. Commissioner Olson seconded the motion. Further discussion. Motion carried.*

## **Tabled for Future Meetings:**

- Email Issues

- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving

### **Chief's Report:**

- Chief LaFave indicated the biggest thing to emphasize is the work we're doing with the volunteers. We've sent a letter out to inactive volunteers; if they've received a letter before, this is their final notice. As of January 1, we'll be sitting down with Station Captains and going through the roster to eliminate people. That will probably be a fair number of people; the Board may hear complaints about that. EMS Administrator Ribelin and Chief LaFave took a look at the people who have not yet accessed the online OTEP and we won't be continuing with the annual fee for those folks. Currently, we are using Brad Yoder as a Temporary Volunteer Coordinator; we're also reviewing drills on Monday nights to determine participation levels. A number of people who don't have time to commit have actually come and turned in their gear.
- In September of 2005, we entered into an agreement with ESCi to review our volunteer and training programs. To date, we have not seen any product from that and it's Asst. Chief Headley's recommendation to terminate the agreement. The progress and planning we've completed on our own will make the information received obsolete. The contract doesn't have a termination clause in it.

*Commissioner Hallanger made a motion to terminate the contract with ESCi. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

### **Payroll:**

*A motion was made by Commissioner Olson to approve the payroll of December 20, 2006, totaling \$67,540.49 for warrant numbers 23040 through 23058 and December 22, 2006 for \$475.20 for warrant numbers 23059 through 23061. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Hallanger to approve the vouchers totaling \$63,722.73 for warrant numbers 23062 through 23118 dated December 29, 2006. Commissioner Bergquist seconded the motion. Further discussion. Motion carried.*

### **Announcements:**

None

### **Executive Session:**

None

### **Adjournment:**

*Meeting was adjourned at 6:18 p.m. by Chairperson Cameron.*

---

Chairperson

---

District Secretary