

# Board of Commissioners Meeting

*December 26, 2007*

Bill Hallanger, Vice Chairperson, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on December 26, 2007, at the 701 Vine Street Conference Room. The following were present:

Commissioner Merritt  
Commissioner Bergquist  
Asst. Chief Headley  
EMS Administrator Ribelin

Commissioner Olson  
Chief LaFave  
District Secretary Bouchard  
Deputy Fire Marshal Graham

## **Approve Previous Minutes:**

*A motion was made by Commissioner Merritt to approve the December 12, 2007, Board meeting minutes as amended. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

Vice Chairperson Hallanger administered the Oath of Office to Commissioner Olson for his next term.

## **Awards & Recognition:**

None

## **Public Comment:**

None

## **Risk Management:**

Chief LaFave reported that Asst. Chief Headley's laptop computer was stolen from his vehicle while he was attending a Planning Commission meeting at the County Administration Building last week. The loss has been reported to the insurance company and to City of Longview Information Technology.

## **Verbal Reports:**

Chief LaFave reported we will have to go out to bid for a new ambulance. In the current process, if we identify that more than one ambulance may be purchased, we could later take advantage of a multi-year agreement with the vendor for additional purchases.

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## **Written Reports:**

**Revenue & Expenses, November 2007:** Information was provided to the Board in their packets. There weren't any questions from the Board. District Secretary Bouchard also informed the Board that election costs will automatically be transferred from our account by the County Treasurer's Office in the amount of \$8,305.17.

**Calls Report, November 2007:** Information was provided to the Board in their packets. EMS Administrator Ribelin also provided medical call type information. Questions from the Board were answered by Staff regarding the "other" category for provider impression.

## **Action Items:**

**Resolution #664-2007; Salaries 1/01/08:** Salary information to be effective January 1, 2008, was provided to the Board in Resolution #664-2007.

*A motion was made by Commissioner Olson to approve Resolution #664-2007. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

**Purchase Power Saws (12-2-001):** This proposal will provide every engine in the district with a standard Husqvarna 371K chopsaw with 12 inch blade and a Husqvarna 372xp, 371 xp or 372xpw chainsaw. Although the numbers are different, the saws are the same. This will also provide each engine a bullet chain and a wood chain to standardize department equipment.

Quotes were received from Wood's Logging Supply in Longview, Madsen's Supply in Centralia, Power Agriculture of Spanaway, Sumner Lawn and Saw in Sumner. Action Power of Olympia was contacted but did not provide a quote.

- Wood's Logging supply has all the powerheads in stock along with the 28" and 20" bars. They would have to order the chain and abrasive blades for the circular saw with a wait time of one day before they would be in stock. Their bid was \$4,761.08 plus tax.
- Madsen's Supply didn't have any of the 371K in stock and weren't sure on how long it would take to get them in. They did have the 372xpw in stock along with the bars and chain. Their bid was \$4,570.36 plus tax and pickup in Centralia.
- Power Agriculture had one 372xpw in stock and didn't know if they could get any of the 371K. They also wouldn't be able to get the 28" bars. Their quote was \$4,939.65 plus tax and pickup.
- Sumner Lawn and Saw didn't have all the saws in stock nor the bar or blades. Their quote was \$5,899.48 plus tax and pickup.

Staff recommendation is to purchase these items from Wood's Logging Supply although their bid is \$190.72 higher. They are a local company so pickup is minimal cost. They have also been used to purchase previous saws and provide maintenance.

*A motion was made by Commissioner Merritt to approve staff's recommendation to make this purchase from Woods Logging Supply. Commissioner Bergquist seconded the motion. No*

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*further discussion. Motion carried.*

**Resolution #665-2007, Surplus Radios, Staff Report 12-2-002:** The new radio system is a repeated narrow band system and the radios listed are not compatible and have been replaced. Since these radios are of no use to the District and are a storage problem, staff is requesting they be declared surplus. At this time, it appears that the Toutle School District can use these radios.

1-Motorola Syntor X  
1-GE Ranger  
1-Motorola T73XTA7TA7BK  
1-Motorola MVS  
4-Motorola Systems 9000

*A motion was made by Commissioner Bergquist to approve the surplus of radios as requested. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

### **Tabled for Future Meetings:**

- New POG: Out of District Responses
- Email Issues
- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving

### **Chief's Report:**

- No report.

### **Payroll:**

*A motion was made by Commissioner Merritt to approve the December 20, 2007, payroll totaling \$76,383.95 for warrant numbers 25702 through 25717. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Merritt to approve a voucher totaling \$203.75 for warrant number 25718 dated December 20, 2007. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Merritt to approve the vouchers totaling \$82,812.63 for warrant numbers 25719 through 25773 dated December 28, 2007. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

### **Announcements:**

- Chairperson Cameron will on vacation for the January 9, 2008, meeting.

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned by Vice Chairperson Hallanger at 5:48 p.m.*

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Vice Chairperson

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District Secretary