

Board of Commissioners Meeting

November 18, 2009

Chairperson Cameron called a special meeting of the Board of Commissioners to order at 5:30 p.m. on November 18, 2009, at 701 Vine Street in the classroom. The following were present:

Commissioner Merritt	Commissioner Olson
Commissioner Hallanger	Commissioner Bergquist
Chief LaFave	Asst. Chief Headley
District Secretary Bouchard	EMS Administrator Ribelin
Section Chief Kelly	Lt./EMT Jason Sanders

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the October 28, 2009, Board meeting minutes. Commissioner Merritt seconded the motion. Further discussion with revision by Chairperson Cameron. Motion carried.

Administration of Oath:

None

Awards & Recognition:

Chief LaFave promoted FF/EMT Jason Sanders to Lt./EMT effective November 10, 2009. The Chief noted he is very pleased with the opportunity to promote Jason as he possesses so many qualities that are needed in a company officer.

The crew is working hard today on pulling wires for the remodel of the front conference room/offices. They were able to complete the low voltage work today.

We are moving forward with hiring replacements from both the entry-level and lateral lists.

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions:

Systems Design Contract Renewal:

EMS Administrator Ribelin reported we are still working through issues with the Systems Design transition of ownership and staff. We need to have time to plan if we are to make a change. At this point, the service level has decreased from what we are accustomed to receiving so we are watching this very closely. Discussion of other billing companies and options. It may be that we are accustomed to receiving a premier level of service that doesn't generally exist with other transport billing organizations. There was also discussion of the method of payment and perhaps changing to a pre-payment upon billing, then receipt of the final payment upon receipt of additional revenue. It's unknown whether any billing companies would be willing to do business this way and staff will research this further. Also, Chairperson Cameron and Commissioner Merritt would both like to review the base contract with Systems Design.

LID Resolution Draft Documents:

- We have scheduled a pre-application meeting for December 22nd with the County. The preliminary site plan and land swap need to be ready by December 1st.
- The mass appraiser has indicated he feels there will be significant benefit to individual properties in the area and he believes he can document that.
- Gibbs & Olson has revised their agreement and, in conjunction with that, have reduced the amount due for the next phases.
- Asst. Chief Headley received additional information from the County regarding the definitions of property types for changes on the spreadsheets. We do not have a new spreadsheet at this time.

Written Reports:

None

Public Hearing:

Chairperson Cameron recessed the regular meeting at 6:13 p.m.

Chairperson Cameron opened a public hearing to discuss the budget at 6:13 p.m. The hearing was closed with no public comment at 6:14 p.m. by Chairperson Cameron.

Chairperson Cameron reopened the regular meeting at 6:14 p.m.

Action Items:

Resolution #688-2009; Preliminary Budget for 2010: Resolution to set the preliminary budget for 2010 to be delivered to the County Commissioners by November 30, 2009.

Commissioner Merritt made a motion to approve Resolution #688-2009. Commissioner Hallanger seconded the motion. Further discussion. Motion carried.

Resolution #689-2009; Referendum 47: Resolution required under Referendum #47 that states the property tax increase over last year's budget.

Commissioner Olson made a motion to approve Resolution #689-2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Resolution #690-2009; Tax Limit Factor: Resolution to set the tax limit factor for the 2010 budget.

Commissioner Olson made a motion to approve Resolution #689-2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Renew WFCM Medical/Dental/Life Insurance: Annual renewal of the WFCM policy for group medical/dental/life insurance. There is an option available that requires the Board to decide whether to allow for domestic partnership coverage.

Commissioner Hallanger made a motion to renew medical/dental/life insurance policies for 2010 with domestic partnership coverage added. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Resolution #691-2009; Cancel Meeting of Nov. 25, 2009: Resolution to cancel the next regularly scheduled meeting of November 25, 2009, as it is Thanksgiving Eve.

Commissioner Bergquist made a motion to approve Resolution #691-2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Agreement with Nancy Neraas (LID Attorney), Foster Pepper, PLLC: Agreement to work with Nancy Neraas on the Station 25 (Lexington) LID preparation and bond counsel work.

Commissioner Merritt made a motion to authorize Chief LaFave to sign the agreement with Nancy Neraas of Foster Pepper, PLLC. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Agreement with McCauley & Associates, Ltd.: Agreement to work with Robert J. McCauley, mass appraiser, on the Station 25 (Lexington) LID preparation.

Commissioner Hallanger made a motion to authorize Chief LaFave to sign the agreement with McCauley & Associates, Ltd.. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Agreement with Gibbs & Olson, Authorization #2: Agreement to continue working with Gibbs & Olson on the Station 25 (Lexington) project.

Commissioner Merritt made a motion to authorize Chief LaFave to sign authorization #2 with Gibbs & Olson. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
 - New POG: Out of District Responses
 - Email Issues
 - New POG: #4008 – Emergency Vehicle Driving
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Chief's Report:

- Discussion of metro land development.
- City of Kelso put out an RFP for air ambulance services. Discussion of air ambulance and regional EMS services.
- The City of Longview has tentatively scheduled a workshop regarding public safety for the third Thursday in March, 2010
- The Longview City Council has directed City Manager Bob Gregory to continue to pursue annexations by developing costs for service.

Payroll:

A motion was made by Commissioner Bergquist to approve payroll and quarterly drill points totaling \$216,482.02 for warrant numbers 30643 through 30773 dated November 5, 2009; quarterly drill points totaling \$2,790.91 for warrant numbers 30774 through 30783 dated 11/13/09; and payroll totaling \$108,592.50 for warrant numbers 30869 through 30905 dated November 20, 2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$81,578.70 for warrant numbers 30784 through 30868 dated November 20, 2009, and vouchers totaling \$24,802.48 for warrant numbers 30906 through 30924 dated November 25 and 30, 2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioners Merritt and Olson will be attending the SWFCA dinner meeting on 11/19/09.
- Commissioner Merritt distributed minutes from the LEPC and Fire Service meetings.
- Asst. Chief Headley has talked with Northwest Alloys regarding the annexation of Chinook Ventures, however, we do not yet have their petition.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:54 p.m.

Chairperson

District Secretary