

Board of Commissioners Meeting

November 12, 2008

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:41 p.m. on November 12, 2008, at 701 Vine Street in the conference room. The following were present:

Commissioner Olson
Commissioner Merritt
District Secretary Bouchard
FF/EMT McWain

Commissioner Hallanger
Asst. Chief Headley
Section Chief Kelly
FF/Medic Gilbert

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Olson to approve the October 22, 2008, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

A motion was made by Commissioner Merritt to approve the October 29, 2008, special Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

Asst. Chief Headley recognized the “Brush 53” crew that worked on the no man’s land project the past several months. The crew included Vince Gilberti, Angela Chunn, and Bryan Ditterick, and they did an excellent job of representing the District. We are in the final evaluation phase of this project which should be complete by the end of December. Chairperson Cameron requested Staff write a letter of recognition to the three individuals for his signature. Also, per Commissioner Hallanger, they presentation they put together was a great education tool for real estate agents, as well as insurance agents.

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions

Maranatha/Mt. Pleasant Annexations: There is an active petition in the Maranatha area of Rose Valley with roughly half of the property owners having signed. Also, at the end of Mt. Pleasant there are a couple owners interested in annexing; we just received the legal description for that property. Residents in the area of Bodine Road may also have an interest. Asst. Chief Headley will be reviewing the RCW for regulations on these types of annexations.

Life Flight Update: There is a public hearing scheduled with the helicopter present later in November. The hearings examiner should be making a decision by December 15th. There is only one neighbor that has voiced opposition.

Station 25 Project Update: Staff is working with COG on the list of parcels to be included in a LID for a new station in Lexington. It appears there are approximately 3,900 parcels that would be included, however, we are still sorting through that. Asst. Chief Headley met with Ron Junker of County Parks Dept regarding a possible land swap for County land we are currently using and District land the County uses as part of a soccer field. They will do the survey work to identify these parcels. Also, if we need more land for this project, they are willing to talk with us about that.

Written Reports and/or Correspondence:

None

Public Hearing:

Chairperson Cameron recessed the regular meeting at 5:57 p.m.

Chairperson Cameron opened a public hearing to discuss the budget at 5:57 p.m. The hearing was closed with no public comment at 5:57 p.m. by Chairperson Cameron.

Chairperson Cameron reopened the regular meeting at 5:57 p.m.

Action Items:

Resolution #673-2008; Preliminary Budget for 2009: Draft budget information was provided to the Board at the meeting on October 22, 2008. The draft budget included expenses for staffing a part-time program from the shift volunteer program. This information was included to reflect the costs of changing to that type of program although the program is not ready to be implemented at this time. For the budget to be adopted at this time, Staff has revised it to include costs for the current volunteer program.

In the preliminary budget, staffing, the volunteer program, and training are preserved. There are cuts in other areas, particularly supplies due to FF/Medic Huff's work on reducing expenses. Also, this budget doesn't include the agreement with Weyerhaeuser for hazmat services in conjunction with Vancouver Fire Department. The agreement is close to being finalized and would provide \$330,000 (of which \$110,000 is encumbered for training and physicals) annually if approved. We are planning for a tentative implementation date of January 1, 2009. This budget also doesn't include revenue from Life Flight for leased space.

A motion was made by Commissioner Merritt to approve Resolution #673-2008. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Resolution #674-2008; Referendum 47: As required by state law in conjunction with the preliminary budget.

A motion was made by Commissioner Olson to approve Resolution #674-2008. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Resolution #675-2008; Tax Limit Factor: As required by state law in conjunction with the preliminary budget.

A motion was made by Commissioner Hallanger to approve Resolution #675-2008. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Resolution #676-2008; Cancel 11/24/08 Regular Meeting: The next regular meeting of the Board of Commissioners is scheduled for November 24, 2008, the night before Thanksgiving. If the Board desires, this Resolution cancels that meeting.

A motion was made by Commissioner Merritt to approve Resolution #676-2008. Commissioner Olson seconded the motion. Further discussion to include cancellation of the December 24, 2008, regular meeting. Motion amended and carried.

Resolution #677-2008; Transfer from Volunteer Incentive Fund: As requested by volunteers at Stations 23 and 25 (Columbia Heights and Lexington), this would fund the purchase of flashlights, auto rescue kits, spanner wrenches, and portable radio microphones. Chief LaFave has approved this purchase so Staff is now requesting the Board approve the transfer.

A motion was made by Commissioner Merritt to approve Resolution #677-2008. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Approval for Chief LaFave to Continue on State IMT: Approval for continuance on a state Incident Management Teams is an annual requirement.

A motion was made by Commissioner Olson to approve Chief LaFave's continued participation on a State IMT. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues/Phone Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- We are working on finalizing the hazmat agreement with Weyerhaeuser including identifying the actual plant sites covered under the agreement. We will be sending the draft to our attorney, Brian Snure, tomorrow for his final comments. This agreement should be ready for Board action by the December 10, 2008, regular meeting.
- Chief LaFave met with the Chiefs of Districts #1, #5, and #6 and Brian Snure to discuss a more formal agreement for the agencies to partner to provide EMS services.
- Crews from Station 22 will be shifted to Station 23 upon completion of a re-deployment strategy based on reduced call volumes in the West end of Longview. We're also looking at ways to fit the Life Flight crew in the quarters at Station 23 and may rent space to more the Training and Code Enforcement personnel.

Payroll:

A motion was made by Commissioner Hallanger to approve the November 5, 2008, payroll totaling \$192,118.04 for warrant numbers 28064 through 28121. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$82,242.14 for warrant numbers 28122 through 28184 dated November 14, 2008. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Hallanger to approve quarterly drill points dated November 14, 2008, totaling \$360.00 for warrant number 28185. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Legal action on Lehman lawsuit: December 18th at 1:00 p.m., our attorney will petition for dismissal of 9 of the 17 claims. You are welcome to attend if interested.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:10 p.m.

Chairperson

District Secretary