

# Board of Commissioners Meeting

*September 9, 2009*

Vice Chairperson Hallanger called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on September 9, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Merritt	Commissioner Olson
Commissioner Bergquist	Chief LaFave
Asst. Chief Headley	District Secretary Bouchard
EMS Administrator Ribelin	Section Chief Kelly
Vol. Liaison Gregory	
FF/Medic Ellenbolt, Shift Vol. Mickens, FF/Medic Helem, FF/Medic Buzalsky, Lt. Arrera, Lt. McDowell, FF/EMT Sanders, FF/EMT Nunes, P/T FF Dobrinski, P/T FF Gebhardt, P/T FF Carr, P/T FF Larsen	

## **Approve Minutes of Previous Meetings:**

*A motion was made by Commissioner Merritt to approve the September 9, 2009, Board meeting minutes. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

Vice Chairperson Hallanger administered the firefighter oath to FF/EMT Dustin Nunes, P/T FF Ben Dobrinski, P/T FF Philip Gebhardt, P/T FF Brandon Carr, and P/T FF Andrew Larsen. Chief LaFave noted we ran a competitive application process and Academy training. We are glad to have all these new employees and welcome them.

## **Awards & Recognition:**

FF/EMT Dustin Nunes has been an exceptional member; he is a star performer and also a team player. We are happy to have the opportunity to hire him in a regular, full-time position.

FF/EMT Jason Sanders has done a great job with the academy recently completed for the six new part-time employees. Thank you Jason!

Also, Lt. Arrera did a good job as Acting Captain on "A" shift while Capt. Hembree was on leave. Thank you Darryl!

In addition, EMS Administrator Ribelin just completed ten years of service. Congratulations!

## **Public Comment:**

None

## **Risk Management:**

None

## **Verbal Reports and/or Discussions:**

**Chinook Ventures Annexation:** Cowlitz 2 Fire & Rescue was approached by Chinook Ventures for entering into a contract for fire suppression services for the remainder of their facility. We already provide services for a portion of the facility. The terms of the contract are the same as for other contracts for fire protection services. They have also indicated they will be moving forward with a petition for annexation into the Fire District. This will resolve the ongoing issues with the boundary lines.

*A motion was made by Commissioner Merritt to authorize the Chief to sign a fire protection contract with Chinook Ventures. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

The Board requested a public hearing be on the agenda for the September 23, 2009, meeting. Asst. Chief Headley will obtain the legal description.

### **Update on L.I.D. and New Station 25 (Lexington):**

The engineering report for geotechnical indicates we need to do a mat foundation on dry piling. This will essentially float the building on top of the soil. Asst. Chief Headley has also submitted this project for the Small Communities Rural Development Grant. We have not heard back on the FEMA grant yet. Also, we have not heard from the LID attorney.

## **Written Reports:**

**Challenge to Exhaust System Bid:** The high bidder for the exhaust filter system bid is challenging the process and claims the low bidder cannot meet the specifications. Upon the advice of our attorney, we have forwarded the challenge comments to the low bidder for further explanation and response and have delayed issuing the contract until they can respond. At this time, with legal advice, Staff recommends the Board reject all bids and use the GSA contract through the State.

*A motion was made by Commissioner Merritt to reject all previously submitted bids. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

*A motion was made by Commissioner Olson to direct Staff to make this purchase through the GSA contract with the State. Commissioner Bergquist seconded the motion. Further discussion. Motion carried.*

## **Action Items:**

None

## **Tabled for Future Meetings:**

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

## **Chief's Report:**

- Lot of good stuff happening; some of it was obvious tonight with the administration of oath for a new FF/EMT and four part-time firefighters.

## **Payroll:**

*A motion was made by Commissioner Merritt to approve payroll totaling \$184,952.89 for warrant numbers 30228 through 30280 dated September 4, 2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Olson to approve vouchers totaling \$35,633.36 for warrant numbers 30281 through 30339 dated September 11, 2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Announcements:**

- Quarterly 911 Council meeting tomorrow.
- At the Commissioners conference in October, there will be an amendment to limit the years of service on regional boards. Commissioners Olson, Bergquist and Hallanger will complete the form necessary to vote by proxy. Commissioner Merritt will be in attendance to vote.

## **Executive Session:**

None

## **Adjournment:**

*Meeting was adjourned by Vice Chairperson Hallanger at 6:07 p.m.*

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Chairperson

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District Secretary