

Board of Commissioners Meeting

August 26, 2009

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on August 26, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Hallanger	Commissioner Olson
Commissioner Bergquist	Chief LaFave
Asst. Chief Headley	Section Chief Kelly
District Secretary Bouchard	EMS Administrator Ribelin
Deputy Fire Marshal Graham	

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the August 12, 2009, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

A neighbor to the recent structure fire on Fall Creek reported they were impressed with our crews. Good job.

Also, Chief LaFave noted Lt. Arrera has done a good job as the Acting Captain for A shift in Captain Hembree's absence.

Two Chiefs' medals were awarded at the recent All Call meeting, one to FF/Medic Jeremy Huff who has worked very hard on setting up the logistics section, and one to FF/EMT Ryan Fisher who has almost completed the engine standardization project. Great job to both!

Public Comment:

Mr. & Mrs. Bob King, neighbors in the area of Station 23, Columbia Heights, were present at the meeting. Mr. King does woodworking and presented a hand-made wooden fire engine that he made to Chairperson Cameron. The gift is greatly appreciated.

[Commissioner Merritt arrived at 5:35 p.m.]

Risk Management:

None

Verbal Reports and/or Discussions:

Challenge to Exhaust System Bid: The high bidder for the exhaust filter system bid is challenging the process and claims the low bidder cannot meet the specifications. Upon the advice of our attorney, we have forwarded the challenge comments to the low bidder for further explanation and response. We will delay issuing the contract until they can respond.

A motion was made by Commissioner Hallanger to delay issuing the contract until we receive further information. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Update on New Station 25 (Lexington): Asst. Chief Headley reported we just received the geotech reports and LID map today. Chairperson Cameron has talked with an LID attorney; she is researching and will contact an LID appraiser. She will respond with recommendations and suggested a conference call with the Board at the next meeting. Upon initial analysis, there is a significant risk with an LID for a public facility as each parcel must receive special property value benefit versus a general benefit to the public. There can be a challenge to the legality of the LID formation and to the final assessment.

Asst. Chief Headley is also working on a State grant for this new station. The deadline to submit for that is September 6th. At this time there isn't anything new on the property transfers with the County at Station 25, however, the recycling has been moved. Chief LaFave will follow up on this with the County.

Written Reports:

Revenue & Expenses; July, 2009: Revenue and expense information through July, 2009, was provided to the Board in their packets. Chairperson Cameron asked if Staff has received any information from the Assessor's office for the next tax year. Asst. Chief Headley and District Secretary Bouchard met with Terry McLaughlin, County Assessor, recently. He expects assessed valuations across the District to drop a little this year and remain fairly flat for the following year.

Action Items:

None

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Members have responded on several state mobilizations since the last meeting; all of short duration.
- We have six new part-time employees going through a two-week academy doing drills and online OTEP. They are all from outside agencies so are getting familiar with C2FR.
- We have established a target of two part-time employees working every shift and have a new scheduling process that will be effective for October.
- Going through an induction process for new interns; 11 people have applied for 6 positions.
- With personnel changes, Mosier resignation, McGovern leave of absence, and an injury absence, we have made a tentative offer of employment to Dustin Nunes to fill Mosier's position.
- Captain Hembree is back on shift effective in September.
- Asst. Chief Headley reported the latest draft of the County's road ordinance references our policy in a couple areas.

Payroll:

A motion was made by Commissioner Merritt to approve payroll totaling \$108,998.89 for warrant numbers 30142 through 30175 dated August 20 and August 21, 2009. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Note: Warrant numbers 30123 through 30141 are VOID and payroll was re-processed.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$67,316.78 for warrant numbers 30176 through 30227 dated August 28, 2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt reported that all schools must complete their first fire drill by the 10th day of school.
- There is a WFOA Health Care workshop at the Kelso Red Lion on September 15th. Both Asst. Chief Headley and District Secretary Bouchard are registered to attend.
- Remembrance on 9/11/09 will be held at 6:50 am at Station 21.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:17 p.m.

Chairperson

District Secretary