

# Board of Commissioners Meeting

*August 8, 2007*

Jon Olson, Commissioner, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on August 8, 2007, at the 701 Vine Street Conference Room. The following were present:

Commissioner Merritt  
Asst. Chief Headley  
EMS Administrator Ribelin

Commissioner Bergquist  
District Secretary Bouchard

## **Approve Previous Minutes:**

*A motion was made by Commissioner Merritt to approve the July 25, 2007, Board meeting minutes. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

None

## **Public Comment:**

None

## **Risk Management:**

Minor thumb injury requiring stitches occurred during training activities when cut on windshield glass. No time loss or serious treatment.

Also, the Hurst tool had a leak and sprayed hydraulic oil in the face of one of our employees. He was treated and released at the hospital.

## **Verbal Reports:**

Lid Lid Information – the explanatory statement is due to the County Elections Office by 8/24/07.

## **Written Reports:**

**Volunteer Program Status:** A report prepared by Volunteer Coordinator Yoder was provided to the Board in their packets outlining the current status of the volunteer program. Questions from the Board were answered by Staff and Commissioner Merritt indicated this is valuable

---

information. Asst. Chief Headley noted Yoder is doing a good job of staying on top of issues.

### **Action Items:**

**Surplus Equipment; (Staff Report 8-1-001):** The new radio system is a repeated narrow band system and the radios listed are not compatible and have been replaced. Since these radios are of no use to the District and are a storage problem, staff is requesting that they be declared surplus and be disposed of at the direction of the Chief.

- 12 Motorola GM-300 mobile radios
- 2 Phoenix mobile radios
- 1 Midland mobile radio
- 3 Motorola Spectra mobile radios
- 2 Motorola Syntor mobile radios

*A motion was made by Commissioner Bergquist to approve surplus of the listed items to be disposed of at the discretion of the Chief. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

**Private Fire & EMS Contract (Staff Report #8-1-002):** We received a request to provide fire & EMS services by contract to Brian and Susan Eugenis at 385 Ravenwood Road Kelso. Ravenwood is a private road at the end of North Bodine Road in the Rose Valley area. The road, in its current condition, meets the requirements of the District's Emergency Access Policy and is approximately three miles from the Rose Valley Station, #24. Brian and Susan Eugenis are also requesting assistance in beginning the annexation process for their area.

The agreement that they have requested to enter into was provided to them by staff and has had legal review in the past but not specifically for this property.

*A motion was made by Commissioner Merritt to approve the private fire & EMS contract with Brian & Susan Eugenis. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

**Resolution #658-2007; Commissioners Per Diem Increase:** Through ESHB 1368, the State of Washington enacted a per diem increase to Commissioner compensation for special district commissioners from \$70.00 per day, or portion of a day, devoted to business of the district to \$90.00 per day, or portion of a day, devoted to business of the district. A Resolution was drafted accordingly to make this change.

*A motion was made by Commissioner Bergquist to approve Resolution #658-2007. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

Commissioner Bergquist will submit a written request to forego per diem allowances until further notice.

**Resolution #659-2007; Suspend Collection of M & O Levy:** Cowlitz 2 Fire & Rescue has presented Resolution #657-2007 to the County Elections Office to place a proposition on the November 6, 2007, General Election ballot a proposal to raise the levy lid to \$1.50 per \$1,000

---

assessed valuation. The District is currently collecting funds from a previously approved Maintenance & Operations levy that will sunset in 2008 and does not intend to collect both levies concurrently in 2008. Therefore, the Board of Commissioners of Cowlitz 2 Fire & Rescue intends to suspend collection of the Maintenance & Operations Levy in 2008 if the Levy Lid Lift proposition on the General Election ballot in 2007 is successful. Resolution #659-2007 declares this intention.

*A motion was made by Commissioner Bergquist to approve Resolution #659-2007. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

### **Tabled for Future Meetings:**

- Volunteer Point Value Increase/Revised POG
- New POG: Out of District Responses
- Email Issues
- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving
- New POG: #4007 – Callback Procedure

### **Chief's Report:**

- Chief LaFave is winding down his assignment in Montana. Turnover to the new team is today with a team meeting this evening, then travel tomorrow. This incident was notable in how many agencies were working together and they all signed the cooperative Delegation of Authority agreement.
- Working with crews on feedback regarding shift management. This is part of the implementation plan from the ESCi study. We've received solid feedback that was mostly positive. There is one more shift to meet with which will occur tomorrow, 8/9.
- Last week, began a meeting of the "Culture Club" to improve the department culture to a more positive environment. This meeting was voluntary and is geared to planning for the future. We are looking at changes operationally, including positive changes that came from the ESCi study. There was also better feedback regarding the Logistics piece.
- Asst. Chief Headley working with Dave Fergus (architect); he also met with the County Building & Planning Department and County Parks, and will meet with the State DOT. The pieces seem to be falling into place; the Parks Department is open to modifying the exit to the park. They are also interested in partnering to raise the soccer fields and improve them which could involve the drainage portion of our work. Dave Fergus recommended that our next step would be to hire a geotechnical engineer to look at the drainage capabilities, compaction, etc. They are sending information for a sample RFP and estimate the cost would be approximately \$4,000. The County will need approval from the County Commissioners for any changes.
- Our crews were quite involved with the fire at Longview Fibre. There is an After Action Review scheduled next week at the Red Lion. This is a very complex site.
- AMR is still negotiating today and tomorrow. If they are unable to agree to a contract, they will probably issue a ten-day strike notice.

**Payroll:**

*A motion was made by Commissioner Merritt to approve the August 3, 2007, payroll totaling \$197,560.15 for warrant numbers 24715 through 24764. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

**Vouchers:**

*A motion was made by Commissioner Merritt to approve the vouchers totaling \$66,233.39 for warrant numbers 24765 through 24844 dated August 10, 2007. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

**Announcements:**

- SWFCA quarterly meeting hosted by C2FR on 8/23 with a BBQ in the apparatus bay.

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned at 6:20 p.m. by Chairperson Olson.*

---

Chairperson

---

District Secretary