

Board of Commissioners Meeting

July 22, 2009

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:31 p.m. on July 22, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Hallanger
Commissioner Merritt
Chief LaFave

Commissioner Olson
Commissioner Bergquist
District Secretary Bouchard

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Olson to approve the June 24, 2009, Board meeting minutes. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

{Note: The July 8, 2009, meeting was cancelled.}

Administration of Oath:

None

Awards & Recognition:

Commissioner Merritt noted that at the Fire Service Leadership Forum, Chief LaFave was recognized for his work on the Fire Defense Committee and with revising the All Hazards Mobilization Plan.

Chief LaFave reported that he received very complimentary comments on the leadership and care provided by FF/Medic Kurt Stich on a serious accident in June on Ocean Beach Highway. Great job Kurt!

Also, Chief LaFave noted that Ron Spahman has been doing a good job with facilities maintenance issues at all of the stations. He is a very hard worker and has great situational awareness. He is always here at 7:30 a.m. ready to begin work at 8:00 a.m.

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions:

Commissioner Participation on Committees & Commissions: District Secretary Bouchard will find the last list of committees and commissions that have representatives from the C2FR Board. This will be reviewed and discussed at the next meeting. Commissioner Merritt will also provide information regarding Safe Schools activities.

In addition, Chairperson Cameron reminded the Board that according to our policy, reimbursement is allowed only for two or more hours on District business, activities, etc. Board meetings are compensable regardless of length of time.

Written Reports:

Revenue & Expense Report, June 2009: Information regarding revenue and expenses for and through June, 2009, was provided to the Board in their packets. There weren't any questions or comments from the Board.

Action Items:

County Contract Renewals: The contracts for code enforcement/plan review and fire investigations with Cowlitz County have been submitted by the County to be renewed. Asst. Chief Headley met with the County to extend the agreements based on the current terms at the current rate.

A motion was made by Commissioner Bergquist to approve renewing the code enforcement/plan review and fire investigation agreements with Cowlitz County as presented. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Resolution #684-2009; Small Works Roster Procedure: Due to legislative changes affecting RCW 39 and RCW 53 for public works projects, Staff is proposing a new Resolution outlining a revised Small Works Roster Procedure.

A motion was made by Commissioner Hallanger to approve Resolution #684-2009 as presented. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- L.I.D. Discussion – to be added to the next agenda
- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Crews have been busy with brush fires with a lot of auto aid to Kalama and Castle Rock.
- DNR fire on Cottonwood Island; Group Supervisor John Croco was the only C2FR member to assist.
- FF/Medic is resigning effective August 3rd to pursue other ventures. He will likely be

heavily involved in a training capacity in the County.

- The sewer line work is now completed.
- Geotechnical work at Station 25 (Lexington) has been completed.
- We have an agreement with the County for recycling bins to be located at Station 25.
- The land swap arrangement with the County in Lexington is still being discussed.
- The State Auditor has submitted the written reports on our recent audit covering 2007 and 2008. Hard copies are available for review if anybody would like to review.
- Wednesday night drills have been going well; we will begin having a joint training on the 4th Wednesday of the month with Districts 1, 2, 5, 6 and the City of Woodland.
- Question was asked if we are going to review liability insurance this fall. We need to know the date for giving notice to the current agent.
- Longview Fire is working to figure out a formula for charging a fee to the industries not in any jurisdiction.
- EMS Administrator Ribelin and Chief LaFave had a conversation with Longview Fibre regarding providing services to them.
- Chairperson Cameron inquired if we had a boat in the water for the recent drowning response on the Cowlitz. We did have the Zodiac, however, Chief Kelly is reviewing whether we should be keeping it due to training concerns.

Payroll:

A motion was made by Commissioner Hallanger to approve payroll totaling \$184,400.18 for warrant numbers 29704 through 29761 dated July 2, 2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

A motion was made by Commissioner Hallanger to approve payroll totaling \$88,321.33 for warrant numbers 29810 through 29838 dated July 20, 2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$30,339.18 for warrant numbers 29762 through 29809 dated July 10, 2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

A motion was made by Commissioner Hallanger to approve vouchers totaling \$137,540.03 for warrant numbers 29839 through 29899 dated July 24, 2009. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Merritt to approve vouchers totaling \$30,339.18 for warrant numbers 29762 through 29809 dated July 10, 2009. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt provided a handout from the WFCM with highlights from Region VIII.

- The annual WFCA Health Care meeting will be in Kelso at the Red Lion Inn on Sept. 15th.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:17 p.m.

Chairperson

District Secretary