

# Board of Commissioners Meeting

*July 12, 2006*

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on July 12, 2006, at the 701 Vine Street District Meeting Room. The following were present:

Commissioner Hallanger  
Commissioner Merritt  
Asst. Chief Headley  
Driver Operator Neely  
Volunteer Schmid

Commissioner Olson  
Commissioner Bergquist  
Fire Secretary Ballinger  
Deputy Fire Marshal Graham  
Captain Hembree

## **Approve Previous Minutes:**

*A motion was made by Commissioner Hallanger to approve the June 28, 2006, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

Volunteer FF Ed Schamel was presented an Army National Guard Team Medal. He presented it to the District in support of C2FR members that serve or have served in the Army National Guard. It will be displayed in our case in the front lobby.

We received a letter from the Cowlitz County Chaplaincy recognizing Captain Arrera for his efforts with the Chaplaincy Fundraiser Breakfast. Captain Arrera was not only the emcee for the event, for which he did an excellent job, but he also helped with the set up, planning and served as a table captain. Thank you Captain Arrera!

A letter was received from Cowlitz County Fire District #5 recognizing the efforts of Fire Secretary Ballinger at their Kress Lake Safety Day in May of this year. The experience and knowledge that she brought to the event proved vital in ensuring success of the event. Her commitment and dedication to prevent injury in our community is appreciated. Great job Brandi!

## **Public Comment:**

None

## **Risk Management:**

Crews responded to a fire on McGreary Road the other day; while the engine was turning around, they broke some pavement in a homeowner's driveway. A contractor from the Small Works Roster will repair the damage.

There was a minor accident at the shop a few days ago. Lead Mechanic Carner lightly bumped the bumper of a city dump truck and put a dent in the bumper. There was no damage to the District's vehicle. Lead Mechanic Carner will replace the bumper on the city's vehicle. Commissioner Hallanger asked when a drug screen is required. AC Headley responded that a drug screen is required on a reportable accident which is approximately \$750.

## **Verbal Reports:**

**Fire Season 2006:** – We just received a notice from DNR that a burn ban will go into effect on Friday, July 14 at 12:01 a.m. This will put a damper on our live fire training that was scheduled for this week. It will most likely not happen.

We're about a month ahead on fuel moistures right now compared to years past. It is very dry this year. There are two fires going in Washington now on the East side of the state; one in Winthrop and the other in Wenatchee. Our wildland teams are prepared and ready to go if we are called. Deputy Fire Marshal Graham has been working with surrounding agencies to make sure they are ready to go as well. All of the FireWise money went to the East side of the state this year, so no funding was granted to us.

The last couple of live fire training burns went well. Monday morning was the training burn on Carlon Loop Road and our crews got four or five good burns out of it. Castle Rock participated as well. The other training burn was on the corner of Pacific Way and Clark Creek. Crews were able to get a couple of burns at that one and there were a lot of spectators.

## **Written Reports:**

None

## **Action Items:**

**SWAT Agreement:** The interlocal agreement for participating in the county-wide SWAT team, which had been tabled, has now been revised and is ready for Board approval. C2FR will participate in an advisory capacity, and our liability will be significantly reduced rather than shared evenly with the other stakeholders. These revisions were at the suggestion of the Board.

*A motion was made by Commissioner Hallanger to approve the revised SWAT agreement. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Chief's Report:**

- There was an article in the paper today about a water supply issue on Paxton Road. Deputy Fire Marshal James Graham spoke to the reporter; however, they did not include any of our comments.

- Made contact with Sargent Engineering; they're not quite finished with the project, but are very close.
- Spoke with Brian Snure regarding a draft document on the pre-annexation agreement with the City of Longview. We should be receiving something soon for the Board to review.
- Upcoming meetings/trainings are scheduled with ESCi and various groups in our organization. Focusing a lot on our volunteer program and continuing to look at our training program as well. ESCi would like to have one of the meetings with the Board so they know what the Board expects. It is scheduled for Wednesday, July 19, at 5:30 p.m. This is a special meeting and it has been advertised to the proper media contacts.
- New carpet and vinyl have been installed at Station 23 and they look very good.

Discussion regarding the annexation issues in the City of Longview. Commissioner Cameron informed the group of two public hearings that are scheduled. There is one on July 27, at 7:00 p.m. regarding the Columbia Heights annexation and one on August 17, at 7:00 p.m. regarding the Rick annexation, which is at the base of Mt. Solo along the south side of the ditch.

There are several issues for the District. Station 22's first due calls will be reduced and there will be potential revenue loss from transports. We have had very preliminary discussion with the City of Longview on the issues and possible options. Commissioner Hallanger feels the Board should take an official position, which the Chief or Assistant Chief should relay and present at these public hearings. We should have a draft pre-annexation agreement available in about two weeks to take over to City Manager Bob Gregory to discuss. Commissioner Cameron suggested that between now and the first week of August we should gather some data and see what the potential impact will be on the District. Then the Board can take an official position and have that represented at the public hearings. Commissioner Hallanger believes that right now it sounds like we are just reacting rather than being prepared and proactive in these annexation issues. This topic will be put on the agenda for the next meeting for further discussion.

### **Payroll:**

*A motion was made by Commissioner Olson to approve the payroll of July 5, 2006, totaling \$151,955.01 for warrant numbers 21778 through 21824. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Merritt to approve the vouchers totaling \$35,841.98 for warrant numbers 21825 through 21889 dated July 14, 2006. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

### **Announcements:**

- WFCR Region VIII Highlights & 2006 Events: Healthcare Seminar at the Kelso Red Lion, Hot Issues, Multi-Year Lid Lift, Annexation, Small Works Roster, Volunteer FF Incentives, Volunteer FF Standards, NAEFO, Fire Service Leadership Forum and E-911 Advisory Committee.
- LEPC meeting yesterday; they met with the new DEM Director, Grover Laeske. He seems very aware of historical issues on customer service and he wants to improve their level of

customer service. He also seems very willing to listen and work with agencies.

- Equi Chlor plant should be up and running by the end of the summer.
- County Fire Officials meeting on July 27 in Toutle.
- LEPC meeting is on October 10.
- City of Kelso quarterly report is due next Tuesday, July 18 at 7:00 p.m. Commissioner Merritt will attend the City of Kelso Council meeting with Chief LaFave.
- COG forum on Friday at the PUD. Commissioner Merritt will attend.
- Volunteer all-call meeting is on July 31 at the PUD at 7:00 p.m. Pictures will be taken.

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned at 6:15 p.m. by Chairperson Cameron.*

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Chairperson

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District Secretary