

Board of Commissioners Meeting

July 9, 2008

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:40 p.m. on July 9, 2008, at 701 Vine Street in Asst. Chief Headley's office. The following were present:

Commissioner Hallanger
Asst. Chief Headley

Commissioner Merritt (via telephone)
District Secretary Bouchard

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the June 25, 2008, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

We received a letter from City Manager Paul Brachvogel of the City of Kelso thanking the district, and especially FF/EMT (Training Officer) Jason Sanders, for our cooperation in arranging and completing a training burn at 315 Douglas St. They appreciate the district's efforts in covering the costs of the burn in order for the City to comply with the directive from the FAA to remove this dwelling. This will allow the airport to move forward with plans for expansion.

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions

Station 25 Project Update: Asst. Chief Headley shared revised drawings for the Station 25 project that includes additional detail of all areas, including the apparatus bay. This building would be located immediately north of the existing building which will have to be removed. This location also keeps us off the deeper swale and clear of the sewer line. The apparatus bays align with John St., which the DOT approves.

Asst. Chief Headley is continuing work on the RFQ for engineering along with the SEPA application which is almost complete.

Written Reports and/or Correspondence:

None

Action Items:

None

Tabled for Future Meetings:

- New POG: Out of District Responses
- Email Issues/Phone Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Chief LaFave is in California at the Canyon Complex fire.
- The new shop building is complete; our mechanics are working on moving in.
- FF/Medic Jeremy Huff has temporarily been assigned to work on Logistics. We have tried many options for handling this function, however, it has always been very disjointed on shift. Huff will be completing an inventory and we hope to have a garage sale at the end of the summer.
- Asst. Chief Headley, Lead Mechanic Carner, and EMS Administrator Ribelin attended an ambulance pre-build meeting with Braun Northwest for the new ambulance on order. We don't have a completion date yet.
- Hazmat drill last week; there will be a debrief on July 15th.
- County is working on their private road ordinance; Asst. Chief Headley will be attending a meeting Monday morning with County Planning & Building and road employees.
- As a result of strategic planning, we have discovered what appears to be a significant disparity in mutual aid with the City of Longview. This translates to a financial issue that may become an audit issue. Staff discussed this briefly with our state auditor today and will put together a package of information for her to further review. There is a full Planning Committee meeting on July 16th; the joint workshop with Longview City Council is still planned for July 29th.

Payroll:

A motion was made by Commissioner Hallanger to approve the July 3, 2008, payroll totaling \$183,025.86 for warrant numbers 27039 through 27142. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Merritt to approve vouchers totaling \$90,546.15 for warrant numbers 27143 through 27220 dated July 11, 2008. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Announcements:

- Reminder of the July 29th joint workshop with the Longview City Council.

Executive Session:

The Board recessed from the regular meeting at 5:58 p.m. to enter into Executive Session for approximately 15 to 20 minutes for discussion of a legal issue with the District’s attorney.

The Board adjourned the Executive Session at 6:14 p.m. and returned to the regular meeting.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:14 p.m.

Chairperson

District Secretary