

Board of Commissioners Meeting

June 25, 2008

Vice Chairperson Hallanger called a regular meeting of the Board of Commissioners to order at 5:37 p.m. on June 25, 2008, at the 701 Vine Street Conference Room. The following were present:

Commissioner Olson

Chief LaFave

District Secretary Bouchard

Commissioner Bergquist

Asst. Chief Headley

EMS Administrator Ribelin

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Olson to approve the May 28, 2008, Board meeting minutes. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

(Note: The regularly scheduled meeting of June 11, 2008 was cancelled.)

Administration of Oath:

None

Awards & Recognition:

None

Public Comment:

None

Risk Management:

Asst. Chief Headley and Commissioner Olson attended the quarterly meeting of the Clark County Risk Management Group. There was a proposal presented at the meeting to hire a Risk Manager. The Group declined to approve the proposal.

Also, today we had a deer versus Jeep accident. Our employees are fine, however, the deer is not.

Verbal Reports and/or Discussions

SAFER Act Grant: Staff is ready to submit the grant application under the SAFER Act. This would provide partial funding for three full-time line positions. In addition, there is an education incentive component that would provide partial funds for volunteers as incentive for pursuing

appropriate training such as a fire science degree, or additional training such as paramedic schooling.

A motion was made by Commissioner Olson to support and approve submission of the SAFER Act Grant. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Written Reports and/or Correspondence:

Revenue & Expenses; April, 2008: Information for revenue and expenses for May, 2008, was provided to the Board in their packets. Questions from the Board were answered by Staff. Chief LaFave noted Staff is working on developing a budget that provides for the potential to lose transport revenue in the City of Longview. Also, as an organization, we are looking at what we can do to reduce our call volume and use the appropriate apparatus for each call.

Calls Report; April, 2008: Information for calls for May, 2008, was provided to the Board in their packets. EMS Administrator Ribelin provided additional EMS call type information. There weren't any questions from the Board.

Action Items:

Extrication Tool Bid; Staff Report 6-2-001: Recently, we advertised for bids for a new extrication tool. This is an additional tool to supplement our existing capability. One bid for \$26,856.51 F.O.B. Kelso including sales tax was received from L. N. Curtis & Sons for a Hurst Mini Mate tool that, after staff review, substantially meets the District's specifications. This is the only bid we received as Santiam Emergency Equipment, General Fire Apparatus, and West Coast Fire & Rescue indicated that they would not be bidding.

A motion was made by Commissioner Olson to accept the bid from L.N. Curtis for a Hurst Mini Mate tool. Commissioner Bergquist seconded the motion. Further discussion. Motion carried.

Tabled for Future Meetings:

- New POG: Out of District Responses
- Email Issues/Phone Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- We recently received notification regarding a proposed annexation on the West end of Longview in the Julie Place area. The assessed valuation of this annexation is approximately \$2.8 million.
- Asst. Chief Headley, Lead Mechanic Carner and EMS Administrator Ribelin will be going to Braun Northwest next week for a pre-construction meeting.
- Asst. Chief Headley is continuing work on the Station 25 project.

Payroll:

A motion was made by Commissioner Olson to approve the June 20, 2008, payroll totaling \$88,783.08 for warrant numbers 27018 through 27038. Commissioner Bergquist seconded the

motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Bergquist to approve vouchers totaling \$38,326.61 for warrant numbers 26948 through 27017 dated June 13, 2008. Commissioner Olson seconded the motion. No further discussion. Motion carried.

A motion was made by Commissioner Bergquist to approve vouchers totaling \$88,478.50 for warrant numbers 27039 through 27090 dated June 27, 2008. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- None

Executive Session:

None

Adjournment:

Meeting was adjourned by Vice Chairperson Hallanger at 6:07 p.m.

Chairperson

District Secretary