

Board of Commissioners Meeting

June 24, 2009

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on June 24, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Hallanger
Chief LaFave
District Secretary Bouchard

Commissioner Olson
Asst. Chief Headley
EMS Administrator Ribelin

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the June 10, 2009, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

- We received a letter from the Fire Protection Policy Board thanking Chief LaFave for his active and valuable assistance in updating the State Mobilization Plan.
- After a very competitive process, David Green will begin on June 29, 2009, as our Asst. Mechanic.
- Lt. McGovern and FF/EMT Sanders have done an exceptional job with the recruit academy. We had 14 individuals graduate from the academy for C2FR.

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions:

None (Accreditation Presentation removed from the Agenda.)

Written Reports:

Revenue & Expense Report, May 2009.: Information regarding revenue and expenses for and through May, 2009, was provided to the Board in their packets. There weren't any questions or comments from the Board.

Action Items:

Additional FF/FTE Position: We are anticipating the need to extend the current temp position, approved at this time for less than 365 days, due to several long-term personnel FMLA and sick leave issues. We could use overtime for filling the gaps at the end of the 365 days, however, this will incur excessive overtime not currently budgeted. Therefore, Staff is requesting to convert the temporary FF position to a regular, FTE position with the understanding that once the FMLA issues are resolved, the district retains the right to determine whether the position will be filled.

A motion was made by Commissioner Olson to approve converting the temporary firefighter position to a regular, FTE position. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

New Policy #2050: This policy allows for mobilization of district members to wildland or all-risk incidents under State Mobilization at the discretion of the Duty Chief. The policy also sets the pay rate at the Washington State Fire Chiefs' recommended fee schedule for the position filled by our part-time firefighters.

A motion was made by Commissioner Hallanger to approve Policy #2050 as presented. Commissioner Olson seconded the motion. Further discussion. Motion carried.

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- The sewer line issue at Station 21 is hopefully going to be resolved soon. The City of Kelso got something stuck in the line and is preparing an emergency contract for repairs.
- A bid has been awarded for some prep work at the Longview Wye.
- Asst. Chief Headley met with the County today and discussed moving the recycling station in Lexington to Station 25. This will not be a permanent structure and will not include any paving until the new fire station is complete. They also discussed moving forward with the process for transfer of a small piece of land for the construction project.
- We received notice from Gibbs & Olson for test borings to be done on Friday. Geotech should be onsite July 6th or 7th.
- We are now out to bid for the exhaust filter systems.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$97,177.41 for warrant numbers 29628 through 29658 dated June 20, 2009. Commissioner Hallanger seconded the

motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$71,169.80 for warrant numbers 29659 through 29703 dated June 26, 2009. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt left a copy of a report from the 911 Council meeting of June 18, 2009.
- Trial date has been postponed to November 9th. There is a summary judgment hearing on October 2nd and we'll schedule an Executive Session with our attorneys on October 14th.
- Chairperson Cameron inquired about the timeline for the L.I.D. process. Asst. Chief Headley will prepare a timeline with the critical steps outlined and provide this information to the Board for review. We will be working with Castle Rock on this effort and will be scheduling a joint Board workshop in the near future.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:10 p.m.

Chairperson

District Secretary