

Board of Commissioners Meeting

May 27, 2009

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on May 27, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Hallanger
Commissioner Merritt
Asst. Chief Headley
EMS Administrator Ribelin

Commissioner Olson
Commissioner Bergquist
District Secretary Bouchard

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the May 13, 2009, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Additions to Agenda:

Chairperson Cameron indicated there will be an Executive Session with legal counsel added to the Agenda.

Also, the Board will be reviewing the revised Riders/Observers policy under Action Items.

Administration of Oath:

None

Awards & Recognition:

None

Public Comment:

None

Risk Management:

None

Verbal Reports and/or Discussions:

Asst. Chief Headley is working with the City of Woodland on revised payment language. We should have new language regarding code enforcement billings by the next meeting.

Commissioner Hallanger reported there was a County Government Summit meeting last night. There was discussion of creating a parks district and a library district and the potential of those districts reducing funds to fire districts. Asst. Chief Headley indicated most subcommittees are just beginning to set goals. He suggested to the group that they put together an educational forum to ensure all parties understand junior taxing districts and how they work. County Assessor Terry McLaughlin offered to lead that discussion.

Written Reports:

Revenue & Expenses, April 2009: Revenue & Expense information was provided to the Board in their packets. There weren't any questions or comments from the Board.

Action Items:

Revised Policy #5008: Due to concerns about federal HIPAA regulations, Staff feels it is necessary to tighten up the restrictions on who is allowed to ride along on apparatus with the crews. Further discussions concern whether family members will be excluded from the restrictions as there are times that the Duty Chief needs to pick up a family member. Also, at times elected County or City officials may want to ride along to observe C2FR activities for a better understanding. There is also concern regarding these observers being kept in a controlled environment and only riding in command vehicles under the Duty Chief's supervision.

Chairperson Cameron will again review his revised language and come up with additional revisions to address concerns.

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Chief LaFave is with the high school class at the MERTS facility for training this week, then will attend the State Chiefs' conference in Spokane on Friday and Saturday.
- We have a summer intern in the front office as the Receptionist. This will allow Jennifer Olin to concentrate on Logistics issues this summer.
- Also, we have a temporary individual this summer, Ron Spahman, to help with facilities maintenance and logistics issues. He will also work on the access binder updates.
- We are continuing work with Longview on the transport issue. They have AMR as the primary entity with the Fire Districts as backup for mutual aid, not auto aid.
- Need to set a public hearing for the Ravenwood annexation. *Motion was made by Commissioner Merritt to set a public hearing for the next Board meeting on June 10, 2009, for the Ravenwood annexation. Motion was seconded by Commissioner Hallanger. No further discussion. Motion carried.*
- EMS Administrator Ribelin read a note from our account rep at Systems Design thanking us. She indicated on the last deposit there were 51 private payments on accounts; this reflects a community appreciation of our services.

Payroll:

A motion was made by Commissioner Bergquist to approve payroll totaling \$91,460.65 for warrant numbers 29431 through 29458 dated May 20, 2009. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$168,408.06 for warrant numbers 29459 through 29510 dated May 29, 2009. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt again reminded the Board of the upcoming Saturday workshop at the Cowlitz County PUD with Brian Snure and the State Auditor's Office.
- Commissioner Merritt provided a handout with updates from the WFCA.

Executive Session:

The regular meeting was recessed at 6:06 p.m. for an Executive Session with the District's attorneys, expected to last approximately one-half hour.

The Executive Session was adjourned at 6:27 p.m. to return to the regular meeting.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:28 p.m.

Chairperson

District Secretary