

Board of Commissioners Meeting

May 23, 2007

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on May 23, 2007, at the 701 Vine Street Conference Room. The following were present:

Commissioner Olson

Chief LaFave

District Secretary Bouchard

EMS Administrator Ribelin

Section Chief D. Headley

Commissioner Merritt

Asst. Chief Headley

Deputy Fire Marshal Graham

Vol. Coordinator Yoder

Lt. Buzalsky

Approve Previous Minutes:

A motion was made by Commissioner Merritt to approve the May 9, 2007, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Administration of Oath:

Chairperson Cameron administered the C2FR Oath to Volunteer Coordinator Yoder.

Awards & Recognition:

Chief LaFave announced it is his pleasure to promote Todd Buzalsky to the position of 1st Lieutenant. His family assisted in pinning the badge and lapel pins. Congratulations!

Chief LaFave also announced the promotion of Dave Headley to Section Chief. He has been in this position in a temporary capacity many times and has done a good job. Brenda Headley assisted with pinning the badge and lapel pins. Congratulations!

The Board was provided a copy of a letter from DNR recognizing the crews and Brandi Ballinger's assistance at the Home & Garden Show on May 5th and 6th. They indicated this event would not have been as successful without Brandi's assistance. Chief LaFave reminded the Board that the public education events that Brandi coordinates are a collateral duty to her Fire Secretary position. She is very dedicated to successful pub ed events and takes time away from her family to participate during these weekend functions. Good job!

Public Comment:

None

Risk Management:

None

Verbal Reports:

Election Campaign Funding Workshop: Was attended by Commissioner Olson and Asst. Chief Headley. This was a very informative workshop with a lot of do's and don'ts from the PDC. They also provided information on timing to run issues and we received demographics for our department. Discussion of a newsletter and the "Ask A Pro" section in The Daily News.

Chief LaFave indicated to the Board that we will need to begin discussing our options quite soon. The new multi-year lid lift only requires a simple majority, however, there are restrictions on when that can be placed on the ballot. It's also unclear at this point, because it's new, which election may yield the best results. The Primary election is a better election to run this issue when it's a presidential election year, however, voter availability is unsure because of the new primary election date in August. If we want to run something this year, we need to decide by the filing deadline for the general election, which is August 14th. Staff will bring additional information and financial projections to the June 13th meeting.

Written Reports:

Revenue & Expenses, through April, 2007: Revenue and expense information year-to-date was provided to the Board in their packets. There weren't any questions from the Board.

Calls Report: Calls report information through April, 2007, was provided to the Board in their packets. There weren't any questions from the Board.

Action Items:

Equipment Transfer Agreement: At a previous meeting, the Board authorized surplus of the Bauer breathing air compressor, fill station, air storage cylinders and associated accessories. At this time, we have an agreement ready for Board signature to transfer ownership of these items to Cowlitz County Search & Rescue.

Commissioner Olson made a motion to approve the Equipment Transfer Agreement with Cowlitz County Search & Rescue. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- Volunteer Point Value Increase/Revised POG
- New POG: Out of District Responses
- Email Issues
- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving
- New POG: #4007 – Callback Procedure

Chief's Report:

- Primary efforts are focused at this time on organizational issues. Asst. Chief Headley is preparing a strategy and implementation plan following the ESCi study.

Payroll:

A motion was made by Commissioner Olson to approve the May 18, 2007, payroll totaling \$76,585.23 for warrant numbers 24148 through 24166. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Merritt to approve the vouchers totaling \$46,787.96 for warrant numbers 24167 through 24226 dated May 25, 2007. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt announced that at the workshop on June 2nd in Chelan, there will be a strategic planning toolkit included.
- Commissioner Merritt indicated C2FR has been asked to host the July 19th SWFCA meeting.

Executive Session:

The Board recessed the regular meeting at 6:13 p.m. for an Executive Session of approximately 30 minutes to discuss a personnel issue.

The Board adjourned the Executive Session at 6:54 p.m. and returned to the regular meeting.

Adjournment:

Meeting was adjourned at 6:54 p.m. by Chairperson Cameron.

Chairperson

District Secretary