

Board of Commissioners Meeting

May 13, 2009

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:34 p.m. on May 13, 2009, at 701 Vine Street in the conference room. The following were present:

Commissioner Hallanger
Commissioner Merritt
Chief LaFave
District Secretary Bouchard
EMS Administrator Ribelin

Commissioner Olson
Commissioner Bergquist
Asst. Chief Headley
Section Chief Kelly

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Olson to approve the April 22, 2008, Board meeting minutes. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

None

Public Comment:

None

Risk Management:

Commissioner Hallanger reported he attended the Clark County Risk Management group meeting and received information that their supplemental insurance is supposedly far better than ours. He suggests we do a comparison and discuss with our local carrier to determine if we can get an improved program at all.

Verbal Reports and/or Discussions:

Station 25 Update: Asst. Chief Headley distributed a memo with the authorization to move forward with the geotechnical and LID portions of the agreement with Gibbs & Olson for a total of \$44,822.

Commissioner Merritt made a motion to authorize Asst. Chief Headley to execute the agreement. Commissioner Hallanger seconded the motion. Further discussion regarding form of the letter. Motion carried.

Chairperson Cameron to discuss the form with Asst. Chief Headley.

Longview Annexations: We were notified of two additional annexations submitted in Longview along Ocean Beach Hwy. A letter was sent to the Boundary Review Board expressing our concerns. Chief LaFave indicated we need to take a position even on the smaller annexations. He will also contact Longview City Manager Bob Gregory to determine their future directions for annexation.

Written Reports:

None

Action Items:

Petition for Annexation – Ravenwood Rd.: There are not any access issues with this requested annexation; in fact, we had an EMS call at the very end of the road today and access was not a concern at all. This is a gravel road that is reasonably wide.

A motion was made by Commissioner Hallanger to accept the Ravenwood Road annexation petition. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Revised Policy #5008: Due to concerns about federal HIPAA regulations, Staff feels it is necessary to tighten up the restrictions on who is allowed to ride along on apparatus with the crews. Discussions concerned whether family members will be excluded from the restrictions as there are times that the Duty Chief needs to pick up a family member. Also, at times elected County or City officials may want to ride along to observe C2FR activities for a better understanding. There was also discussion regarding these observers being kept in a controlled environment and only riding in command vehicles under the Duty Chief's supervision.

Chairperson Cameron will review his revised language and come up with additional revisions to allow riders in command staff vehicles or on the engine with oversight and control.

Tabled for Future Meetings:

- Additional Services Contract with Cowlitz County
- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Recently completed a good promotional testing process for career Lt. and Captain positions. We have a valid list for both positions with options we've not had available in the past.

Payroll:

A motion was made by Commissioner Merritt to approve payroll totaling \$192,023.52 for warrant numbers 29311 through 29368 dated May 5, 2009. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$54,605.29 for warrant numbers 29369 through 29430 dated May 15, 2009. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt noted upcoming educational seminars for Chiefs, Commissioners and staff regarding LID funding and fraud.
- Commissioner Merritt reported he attended the recent LEPC meeting and shared information regarding incidents for February through April, 2009, along with the By-Laws.
- There is a bioterrorism tabletop exercise on June 25th.
- On May 22nd, Weyerhaeuser is scheduled to test their sirens; this is the first time in several years that the test will occur during a regular work day.
- Commissioner Olson attended the SW Region Trauma Council; the group forwarded LifeFlight’s request for a ground ambulance to the state for approval.
- Chairperson Cameron reported that next Tuesday, 5/19, at 7:00 p.m., there is a Longview City Council workshop to discuss public safety funding.

Executive Session:

The meeting was recessed at 6:21 p.m. for an Executive Session with the District’s attorneys, expected to last between one and two hours.

The Executive Session was adjourned at 8:00 p.m. to return to the regular meeting.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 8:00 p.m.

Chairperson

District Secretary