

# Board of Commissioners Meeting

*May 10, 2006*

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:31 p.m. on May 10, 2006, at the 701 Vine Street District Meeting Room. The following were present:

Commissioner Hallanger  
Commissioner Olson  
Asst. Chief Headley  
Driver/Operator Neely  
EMS Administrator Ribelin

Commissioner Merritt  
Commissioner Bergquist  
District Secretary Bouchard  
Deputy Fire Marshal Graham

## **Approve Previous Minutes:**

*A motion was made by Commissioner Hallanger to approve the April 26, 2006, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Awards & Recognition:**

Asst. Chief Headley reported that Driver Operator Russ Neely and Fire Secretary Brandi Ballinger were pictured in the May 2006 issue of the national Elks magazine for their efforts in stuffed animal donations to children suffering from trauma. Commissioner Merritt will send a copy of the photo to the WFCM for their website.

## **Public Comment:**

None

## **Risk Management:**

**Clark County Risk Management Group Update:** Asst. Chief Headley attended the Clark County Risk Management Group meeting this morning; they approved the amendment to their bylaws to allow us to join the group and voted to approve our membership as well. They've also proposed amended language regarding the August 1<sup>st</sup> due date for payment. Jim Palmer, the agent, indicated July is a good time to transfer the policy and has sample language for a letter to do that. We will receive a check back from the balance on the old policy and an invoice for the new policy, which should be very close.

## **Verbal Reports:**

**Libby Lane Bridge Update:** Asst. Chief Headley reported we sent out a request for proposals for the engineering study. He has talked with two firms that are interested in responding; deadline for proposals is 4:30 p.m. on May 19, 2006. There is a new draft ordinance that will be reviewed at the County Commissioners meeting on May 23<sup>rd</sup>. The draft is not available yet; Dave Flemings at the County felt it was a good idea to hold off until we have completed the engineering process. Also, Ardith Libby was in to see him today.

Commissioner Hallanger reiterated his concerns that we said previously we would cross the bridge after they corrected the turning radius. Since then, the rub rails have been knocked off which he agrees would be a concern. He indicated he isn't sure where we're going with the engineering report. AC Headley reported we keep getting conflicting reports about the repairs to the bridge; it's also difficult getting onto the bridge. You need ideal conditions and an experienced driver to do so. The rub rails have been knocked off but we don't know the quality of repairs. The other piece for engineering is developing a set of standards to use for any existing bridge so we can more easily determine whether we should be crossing these bridges. Our inherent desire is to provide service; maybe sometimes we try too hard to do that. We don't want to be in a position where one of our people is hurt or we lose a piece of apparatus off the bridge.

Chairperson Cameron noted we had hoped the County would step up and take the lead on setting the standards however they haven't done that. He doesn't share Commissioner Hallanger's concern about going back and requiring more at this time. Also, if we are going to cross the bridge, that opens up the other 17 lots for development which increases the risk. AC Headley feels we need to look at everything from an independent engineering standpoint.

Commissioner Merritt said his interest lies in the bigger issue of what the standards are in the future that the fire district will abide by for safe response for apparatus and personnel, not just on the Libby Lane bridge.

Deputy Fire Marshal Graham expressed his concern that bridges are typically a more hazardous issue due to the additional risk to personnel.

## **Written Reports:**

None

## **Action Items:**

**Resolution #646-2006; Surplus Equipment:** The District's 2001 Chevy Van (VIN #1GNNG25R011206564) is not fuel efficient and is rarely used to transport the amount of people it is designed for. With gas prices going up, it has become an expensive vehicle to operate. Staff is recommending trading in the van to allow purchase of a smaller, more fuel-efficient vehicle that better meets the transportation needs of the District for little or no additional cost.

Commissioner Hallanger asked if it might make more sense to just pay the IRS rate for mileage reimbursement rather than buy another vehicle. AC Headley reported we are doing a little more research on this issue as we get into this situation every year. There are a number of vehicles with much better gas mileage available on the market. There are some vehicles that Columbia

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Ford would even make a straight-across trade for the van. Commissioner Merritt feels this is a prudent move.

*A motion was made by Commissioner Merritt to approve Resolution #646-2006. Commissioner Olson seconded the motion. Further discussion. Motion carried.*

### **Chief's Report:**

- We have completed making re-assignments on shift. Captain Kelly is now in charge of planning and is working day shift. Captain Hembree is on A shift in charge of Finance/Administration. Captain Ramey is assigned to Operations, and Captain Arrera continues with the Logistics section. We are also making some Lieutenant moves as well; Lt. McDowell is going to B shift, Lt. Headley to A shift, and Lt. Zainfeld to day shift as the Training Group Supervisor. Not all moves have occurred yet, however, they've all been planned and scheduled.
- We just sold the 1990 Chevy 4 x 4 pickup cab and chassis, previously Squad 26, on E-bay for \$1,606.56.
- There has been a leadership change at the 911 center. Cindy Barnd has been re-assigned as a project manager working on the radio system. Lori Massey has been appointed as the director; she has a good history of organization, leadership and management.
- EMS Administrator Ribelin, Lead Mechanic Carner, FF/Medic Huff and Asst. Chief Headley went up and looked at progress on the new ambulance today. It's painted and they're installing the interior. Chassis just arrived and they're doing the modifications; we should see the unit around the first week of June.
- Just received two hand operated extrication tools through Homeland Security Region 4. They look like they're a very capable tool; they're like a mini hydraulic jaws of life tool. One will go to Station 23 and one to Station 25.
- Just received notice of a planned 90-unit development on Clark Creek. There will be a meeting on that coming up at the end of the week.
- Scheduled to meet with ESCi on Friday afternoon.
- AFLAC requested a letter of endorsement from us for their services.

### **Payroll:**

*A motion was made by Commissioner Merritt to approve the payroll of May 5, 2006, totaling \$163,107.80 for warrant numbers 21384 through 21431. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Hallanger to approve the vouchers totaling \$37,655.49 for warrant numbers 21432 through 21488 dated May 12, 2006. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

### **Announcements:**

- Commissioner Merritt brought some items back from the conference for medical insurance comparisons and also copies of a Power Point presentation presented by Brian Snure on Fire District Finances and Powers, which will be good to have on file for new Commissioners.

District Secretary Bouchard will make copies for anyone interested.

- Commissioner Merritt requested an updated anticipated date for radio replacement.

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned at 6:21 p.m. by Chairperson Cameron.*

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Chairperson

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District Secretary