

Board of Commissioners Workshop

April 9, 2008

Jeff Cameron, Chairperson, called a special workshop of the Board of Commissioners to order at 3:10 p.m. on April 9, 2008, at the 701 Vine Street Conference Room. The following were present:

Commissioner Olson	Commissioner Merritt (via conference call)
Commissioner Bergquist	Chief LaFave
Asst. Chief Headley	District Secretary Bouchard
EMS Administrator Ribelin	Fire Secretary Gregory
FF/Medic Stich	

Agenda:

Chief LaFave reviewed the study conducted by ESCi and the “Think Tank” report facilitated by EMS Administrator Ribelin. As previously discussed, items were identified for further training focus, and staffing recommendations were presented by the Think Tank.

The primary issues that came up repeatedly are:

- Volunteer response;
- Consistent oversight;
- Staffing configuration; and
- Facilities issues.

At this time, Janey Gregory has been assigned temporarily to the Volunteer Liaison position to assist the volunteers with relationship-type issues. Any disciplinary or behavior issues are being dealt with by the appropriate Chief officer(s).

Staffing: Recommendations for the Board to consider are as follows:

- Approve full-time, civilian Volunteer Liaison position and authorize filling it.
- Approve full-time, exempt, non-represented Section Chief position and authorize filling it.
- Approve full-time, front office Receptionist position and authorize filling it.

Facilities: At this time, our primary focus on facilities issues is the station in Lexington, Station 25. Asst. Chief Headley is researching modular buildings for replacing this station. The new station would be 7,500 square feet and would cost approximately \$1 million for the complete station. The cost estimate we previously received from the architect for a stick-built facility is \$4.5 to \$5 million for 8,500 square feet.

Adjournment:

Workshop was adjourned at 5:20 p.m. by Chairperson Cameron.

Chairperson

District Secretary