

# Board of Commissioners Meeting

*February 27, 2008*

Jon Olson, Commissioner, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on February 27, 2008, at the 701 Vine Street Conference Room. The following were present:

Commissioner Bergquist  
Chief LaFave  
District Secretary Bouchard

Commissioner Hallanger via phone call  
Asst. Chief Headley  
EMS Administrator Ribelin

## **Approve Previous Minutes:**

*A motion was made by Commissioner Bergquist to approve the February 13, 2008, Board meeting minutes. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

Chief LaFave received a thank you note from CAP for donating a birthday party for their annual fundraiser. It's always a popular prize to win and was appreciated.

## **Public Comment:**

Glenn McKinney was present in case there were questions regarding the fire protection agreement. He indicated there is one other resident in that area, right on the border of the fire district.

## **Action Items: (taken out of order)**

**Private Fire Suppression Agreement (Staff Report 2-2-001):** This address, at the end of Mt Pleasant Road, is currently just outside of the jurisdictional boundaries of the Fire District and is not served by any other fire agency. The road, in its current condition, will meet the requirements of the District's Emergency Access Policy with some improvement to turnouts to allow fire apparatus to pass and to a turnaround area near the residence. Mr. McKinney has agreed to improve the turnout and turnaround areas as soon as weather permits. The structure on the property is a single family residence that is approximately 2270 square feet of floor area.

*A motion was made by Commissioner Hallanger to approve the fire suppression contract for Glenn & Diana McKinney. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

### **Risk Management:**

Chief LaFave discussed a call at a care facility in the City of Longview. Both of our units were at the hospital after transports. M-21 indicated they would remain in service for the district rather than take the Longview call. One of our units cleared shortly thereafter and took the call. The Daily News requested the tape from the Communications Center. This call was actually not a problem and was handled according to instructions by the Board of Commissioners. However, Chief LaFave has clarified that if a “Charlie” or “Delta” call comes in, we will respond. The risk is that we will not have any units available in our jurisdiction. This call simply highlights the current failure of the system and may be an opportunity to discuss the issue publicly.

### **Verbal Reports:**

None

### **Written Reports:**

**Revenue & Expenses, January 2008:** Information for revenue and expenses for January, 2008, was provided to the Board in their packets. There weren’t any questions from the Board.

**Calls Report, January, 2008:** Information for January, 2008, was provided to the Board in their packets. Additional information regarding breakdown of medical call types was provided by EMS Administrator Ribelin at the meeting. Questions from the Board were answered by Staff.

### **Tabled for Future Meetings:**

- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

### **Chief’s Report:**

- Joint planning regarding the EMS system (see Risk Management).
- Joint planning with Longview Fire Department; we are continuing to develop a strategy.
- Commissioner Olson asked EMS Administrator Ribelin if she can provide additional information on the Clausen system at the next meeting and she will do so.

### **Payroll:**

*A motion was made by Commissioner Bergquist to approve the February 20, 2008, payroll totaling \$77,744.08 for warrant numbers 26194 through 26208. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

### **Vouchers:**

*A motion was made by Commissioner Hallanger to approve vouchers totaling \$69,819.44 for*

warrant numbers 26209 through 26256 dated February 29, 2008. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

**Announcements:**

- Annual firefighter stair climb in Seattle is next Tuesday benefiting The Leukemia and Lymphoma Society. We have several members participating.

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned by Commissioner Olson at 5:55 p.m.*

\_\_\_\_\_  
Chairperson

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District Secretary