

Board of Commissioners Meeting

February 24, 2010

Vice Chairperson Hallanger called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on February 24, 2010, at 701 Vine Street in the conference room. The following were present:

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| Commissioner Merritt | Commissioner Olson |
| Chief LaFave | Asst. Chief Headley |
| District Secretary Bouchard | Deputy Fire Marshal Graham |
| EMS Administrator Ribelin | FF/EMT Joe Tone |
| FF/EMT Yoder | Driver/Operator Fix |
| Students from Fire Science Class | |

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Merritt to approve the February 10, 2010, Board meeting minutes. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Presentation (added to the agenda):

Six students from the second year Fire Science high school class presented their senior project to the Board. They are working on a memorial for 9/11 that will include an artifact (a piece of steel) from the World Trade Center. This memorial will be dedicated to the brave emergency services personnel who lost their lives during the terrorist attack on 9/11.

The group is asking for donations to complete the project; including cash, materials and/or labor. Chief LaFave has authorized C2FR to provide the flagpole to get the project started.

Great job seniors!

Administration of Oath:

Vice Chairperson Hallanger administered the Firefighter Oath to new FF/EMT Joe Tone. Welcome Joe!

Awards & Recognition:

None

Public Hearing:

Vice Chairperson Hallanger recessed the regular meeting at 5:47 p.m.

Vice Chairperson Hallanger opened a public hearing to discuss the proposed annexation of 4029 Industrial Way, the current Chinook Ventures site at 5:47 p.m. The hearing was closed with no public comment at 5:48 p.m. by Vice Chairperson Hallanger.

Vice Chairperson Hallanger reopened the regular meeting at 5:48 p.m.

Verbal Reports and/or Discussions:

Station 25 Update: Asst. Chief Headley attended a meeting with the County regarding stormwater detention. They requested we take ownership of property by the exit road in return for a reduction in the current contract amount for fire protection. They would like to negotiate a new rate for the fire protection and give that piece of property to us in exchange. Gibbs & Olson has reviewed and feels it works fine with the plan, in fact, it is probably less expensive than the previous stormwater option.

A motion was made by Commissioner Olson to authorize Asst. Chief Headley to negotiate a lower fire protection rate in exchange for the piece of land in question. Commissioner Merritt seconded the motion. Further discussion. Motion carried.

Also, the Citizens' Committee met last week and were brought up to date with the latest information on this project. There were a few questions but the group is still fully supportive of the plan. Asst. Chief Headley will begin providing weekly email updates to this group.

In addition, Asst. Chief Headley met with Cowlitz County Treasurer Judy Ainslie to discuss this project from a collections perspective. She has reviewed the legal documents and provided input. She will be kept involved in the project to ensure the County can provide the appropriate services needed to meet their requirements for tracking and collecting funds.

The Board authorized adding Task #7, which is included in the 90% design authorization approved at the last meeting.

EMS Billing Company Transfer: EMS Administrator Ribelin reported the change has not been entirely smooth. Systems Design stopped taking phone calls from patients on Feb. 5th although they had just sent out statements a day or two earlier. This was confusing and frustrating for several people. EF Recovery is now taking those calls and has the appropriate records from Systems Design for researching any issues.

Written Reports:

The Board was provided a listing of items sold last weekend at a District garage sale. The total revenue from the garage sale was \$1,088.25.

Action Item:

Resolution #693-2010; Transfer Funds: This resolution authorizes transfer of funds from the Volunteer Incentive Fund to the General Expense Fund to cover the purchase of a sofa and two chairs for Station 24 (Rose Valley). This transfer has been approved by Chief LaFave.

A motion was made by Commissioner Merritt to approve Resolution #693-2010. Commissioner

Olson seconded the motion. No further discussion. Motion carried.

Agreement with Martin Nelson & Company: Upon the Board's selection of Martin Nelson & Company as the bond underwriter for the Station 25 new fire station in Lexington, Asst. Chief Headley prepared an agreement for these services to be authorized by the Board.

A motion was made by Commissioner Merritt to approve the agreement with Martin Nelson & Company. Commissioner Olson seconded the motion. No further discussion. Motion carried.

POG #4008; Emergency Vehicle Driving: Staff has revised this policy to include revisions to items discussed at the last Board meeting and is recommending approval of the Board.

A motion was made by Commissioner Olson to approve POG #4008 as revised by Staff. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- New POG: Out of District Responses

Chief's Report:

- No major issues to report.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$90,888.98 for warrant numbers 31527 through 31556 dated February 19, 2010. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Merritt to approve vouchers totaling \$103,577.35 for warrant numbers 31557 through 31612 dated February 26, 2010. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- None

Executive Session:

None

Adjournment:

Meeting was adjourned by Vice Chairperson Hallanger at 6:17 p.m.

Chairperson

District Secretary
