

Board of Commissioners Meeting

February 13, 2008

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on February 13, 2008, at the 701 Vine Street Conference Room. The following were present:

Commissioner Hallanger
Commissioner Merritt
Chief LaFave
District Secretary Bouchard

Commissioner Olson
Commissioner Bergquist
Asst. Chief Headley
EMS Administrator Ribelin

Approve Previous Minutes:

A motion was made by Commissioner Merritt to approve the January 23, 2008, Board meeting minutes. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Administration of Oath:

None

Awards & Recognition:

None

Public Comment:

None

Risk Management:

Since the last Board meeting, we have had a couple minor injuries reported; a high school student tripped on the stairs and a volunteer pulled a back muscle donning his SCBA.

Verbal Reports:

The annual Board retreat/workshop was scheduled in conjunction with the first regular meeting in April, on 4/09/08. This special meeting will be advertised according to State requirements.

Written Reports:

Revenue & Expenses, December 2007: Information for revenue and expenses for the year 2007 was provided to the Board in their packets. There weren't any questions from the Board.

Calls Report, December 2007: Information for 2007 was provided to the Board in their packets. C2FR responded to 5,302 total calls for service in 2007, an increase of 8.1%. Questions from the Board were answered by Staff.

Action Items:

Private Fire Suppression Agreement: Some time ago, Staff received a request to provide fire and emergency medical response services by contract to Bruce Eyer at 6417 Rose Valley Road in Kelso. This location is currently outside of the boundaries of C2FR and is not served by any fire agency. The property is readily accessible from Rose Valley Road and the road meets the District's emergency access requirements.

A motion was made by Commissioner Hallanger to approve the fire suppression contract for Bruce Eyer as revised by Commissioner Cameron. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Tabled for Future Meetings:

- New POG: Out of District Responses
- Email Issues
- New POG: #4008 – Emergency Vehicle Driving

Chief's Report:

- Strategic planning process with Longview Fire Department moving in parallel paths focusing on joint training.
- EMS planning for system delivery in County is continuing. There is a lot of work now being developed into results. The hospital remains a little difficult to work with in this group.
- Working with AMR regarding the system burden from out-of-town transfers.
- Chief LaFave has received the "Think Tank" report and is developing appropriate information into a presentation for the Board workshop in April.
- Asst. Chief Headley met with Al Lawson of the DNR today regarding properties in the District that do not pay the Fire District assessment. They'll be meeting again with Terry McLaughlin, Cowlitz County Assessor, next month.
- Asst. Chief Headley testified at a legislative hearing regarding funding for small fire district's facilities.

Payroll:

A motion was made by Commissioner Olson to approve the February 5, 2008, payroll totaling \$174,119.76 for warrant numbers 26041 through 26090. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Merritt to approve vouchers totaling \$77,113.78 for warrant numbers 26091 through 26179 dated February 15, 2008. Commissioner Hallanger

seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Olson to approve additional drill points dated February 15, 2008, totaling \$1,306.00 for warrant numbers 26180 through 26193. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Announcements:

- SWFCA meeting next Thursday (2/21) at Station 52.
- Chairperson Cameron will not be attending the next meeting.
- Commissioner Merritt may be attending via conference call next meeting.

Executive Session:

None

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:29 p.m.

Chairperson

District Secretary