

# Board of Commissioners Meeting

*February 10, 2010*

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on February 10, 2010, at 701 Vine Street in the conference room. The following were present:

Commissioner Merritt  
Commissioner Hallanger  
Asst. Chief Headley  
EMS Administrator Ribelin

Commissioner Olson  
Commissioner Bergquist  
District Secretary Bouchard  
FF/Medic Huff

## **Approve Minutes of Previous Meetings:**

*A motion was made by Commissioner Hallanger to approve the January 27, 2010, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

Asst. Chief Headley reported that he received information from Captain Thayer noting FF/Medic Huff's excellent performance in the Acting Lt. position. He was instrumental in helping manage a couple of programs. Also, Lt. Sanders has done an excellent job during his three months as a probationary Lt. Thanks to both of you!

## **Public Comment:**

None

## **Risk Management:**

None

## **Verbal Reports and/or Discussions:**

**Station 25 Update:** Asst. Chief Headley distributed revised drawings and estimates to the Board, along with rate information for the LID. The Citizens Committee will be meeting on February 16<sup>th</sup> to receive an update and discuss the outreach program. There are pending

stormwater issues that are being discussed with the County. The next phase is the 90% final design in order to submit for the building and special use permits required.

*Commissioner Hallanger made a motion to move forward with the 90% final design phase. Commissioner Olson seconded the motion. Further discussion. Motion carried.*

The agreement with Martin Nelson & Company for bond counsel services is now being reviewed by Brian Snure.

Also, Asst. Chief Headley was contacted today by Dave Fergus of Rice, Fergus Miller and asked to participate in a seminar in April regarding LID financing.

## **Written Reports:**

None

## **Action Item:**

**POG #4408; Emergency Vehicle Driving:** Staff has reviewed and revised this document to include recommendations from VFIS, our liability insurance company. The policy was again reviewed by the Board with many comments and questions. Staff will work on the pending questions and bring back to the Board at the next meeting.

## **Tabled for Future Meetings:**

- New POG: Out of District Responses

## **Chief's Report:**

- Chief LaFave is in Arizona teaching this week. He will return tomorrow (Thursday) evening.
- Other operations are continuing as usual.
- Jim Palmer, who is the agent for the Clark County Risk Management Group will be quitting his services for that group. Gordon MacIlvennie will take over as MacIlvennie Associates for VFIS.

## **Payroll:**

*A motion was made by Commissioner Bergquist to approve payroll totaling \$179,069.26 for warrant numbers 31407 through 31468 dated February 5, 2010, and warrant numbers 31525 and 31526 dated February 12, 2010. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Hallanger to approve vouchers totaling \$42,348.45 for warrant numbers 31469 through 31524 dated February 12, 2010. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.*

## **Announcements:**

- Commissioner Merritt distributed a handout from the LEPC meeting regarding spills over the last quarter.

- Commissioner Merritt noted that as a result of our agreement with Weyerhaeuser for hazmat services, there are requirements for a risk assessment. This is in process.
- The draft of the Cowlitz County Hazmat Response Plan was reviewed at the LEPC meeting.
- There will be an MCI planning meeting at the Regional Training Center on March 24<sup>th</sup> for Cowlitz and Wahkiakum Counties. The drill will be in June.
- Chairperson Cameron will not be at the next meeting (Feb. 24<sup>th</sup>).
- The City of Longview is planning to modify the 15<sup>th</sup>/Tennant Way and 15<sup>th</sup>/Kessler left turns. Chairperson Cameron inquired as to whether the drivers support the opticom system. There is limited support for the system although it does help with congestion. If there were a system installed on Ocean Beach Highway, that would be beneficial.

### **Executive Session:**

None

### **Adjournment:**

*Meeting was adjourned by Chairperson Cameron at 7:05 p.m.*

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Chairperson

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District Secretary