

# Board of Commissioners Meeting

*January 27, 2010*

Chairperson Cameron called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on January 27, 2010, at 701 Vine Street in the conference room. The following were present:

Commissioner Merritt  
Commissioner Hallanger  
Asst. Chief Headley  
Section Chief Kelly

Commissioner Olson  
Chief LaFave  
District Secretary Bouchard

## **Approve Minutes of Previous Meetings:**

*A motion was made by Commissioner Hallanger to approve the January 13, 2010, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

None

## **Public Comment:**

None

## **Risk Management:**

None

## **Bond Underwriter Interviews:**

### **Bond Underwriter Presentations:**

Presentations were made by Seattle-Northwest Securities Corporation and Martin Nelson & Company to provide bond underwriting services related to the new (replacement) fire station in Lexington. Asst. Chief Headley also provided information from First Municipal Leasing for these services although their interest rates appear higher.

After presentations and discussion, it was felt that both firms were fairly equal and would be able to successfully accomplish the goals of this project.

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*Commissioner Hallanger made a motion to select Martin Nelson & Company. Keith Merritt seconded the motion. Further discussion. Motion carried.*

Asst. Chief Headley will follow up with all three firms.

## **Verbal Reports and/or Discussions:**

### **Station 25 Update:**

Asst. Chief Headley presented an amendment to the agreement with Gibbs & Olson due to the additional services needed to address the stormwater requirements.

*Commissioner Olson made a motion to authorize Chief LaFave to sign the amendment. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

Discussion regarding the need to begin focusing our efforts on public outreach. Asst. Chief Headley will set up a meeting with the Citizens Committee that has already been involved with the Station 25 project as soon as we get a revised estimate from Gibbs & Olson. He will also work on scheduling several open houses at Station 25 to begin providing information to the public for review and comment on the project. Staff will begin working on methods of providing information to citizens.

## **Written Reports:**

**Revenue & Expense Report; December, 2009:** Revenue and expense information for December, 2009, and year-to-date through 2009 was provided to the Board in their packets. There were not any questions or comments from the Board.

## **Added Action Items:**

**Agreement with Dan Moynihan:** This agreement is for hazmat preparedness services with Dan Moynihan. This agreement is in conjunction with our HazMat agreement with Weyerhaeuser and provides training opportunities. Weyerhaeuser is agreeable to this arrangement and willing to pay this portion of the contract amount directly to Dan Moynihan. Discussion of how this would work under the current contract.

*A motion was made by Commissioner Merritt to approve the an agreement with Dan Moynihan. Motion was seconded by Commissioner Olson. Further discussion. Motion carried.*

Discussion: Chief LaFave will work out a contract between Dan Moynihan and Cowlitz 2 or an arrangement with Weyerhaeuser.

**Set Public Hearing:** Northwest Alloys has petitioned for annexation of the property occupied by Chinook Ventures. A public hearing will be held during the regular open public meeting on Wednesday, February 24, 2010. Staff will send the appropriate notices to parties.

## **Tabled for Future Meetings:**

- New POG: Out of District Responses
- New POG: #4008 – Emergency Vehicle Driving

## **Chief's Report:**

- Chief LaFave and Asst. Chief Headley had a good meeting with Tim Haines and Mike Karnofski of Weyerhaeuser yesterday. Weyco is interested in current no man's land legislation as it continues to develop.
- Our crews continue to interact with Longview Fire Dept. crews.
- We had a request from a business in the industrial contract area for a quote for services. Staff will be following up and working on this with Longview Fire personnel.

## **Payroll:**

*A motion was made by Commissioner Hallanger to approve payroll totaling \$90,946.75 for warrant numbers 31243 through 31274 and number 31279 dated January 20 and 25, 2010. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Merritt to approve vouchers totaling \$181,540.16 for warrant numbers 31275 through 31278 dated January 25, 2010, and numbers 31280 through 31329 dated January 29, 2010. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

## **Drill Points:**

*A motion was made by Commissioner Olson to approve quarterly drill points payments totaling \$21,807.94 for warrant numbers 31330 through 31406 dated January 29, 2010. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

Note: Warrant numbers 31351 through 31360 are VOID as they were used for MICR testing by US Bank.

## **Announcements:**

- 911 Council meeting has been changed to 2/10/10 due to scheduling conflicts.
- Kelso City Council meeting on 3/02/10 will include our regular report
- City of Longview Public Safety workshop has been cancelled.

## **Executive Session:**

None

## **Adjournment:**

*Meeting was adjourned by Chairperson Cameron at 8:47 p.m.*

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Chairperson

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District Secretary