

Board of Commissioners Meeting

January 10, 2007

Jeff Cameron, Chairperson, called a regular meeting of the Board of Commissioners to order at 5:35 p.m. on January 10, 2007, at the 701 Vine Street Conference Room. The following were present:

Commissioner Hallanger
Commissioner Merritt
District Secretary Bouchard

Commissioner Olson
Asst. Chief Headley

Approve Previous Minutes:

A motion was made by Commissioner Hallanger to approve the December 27, 2006, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Chairperson Cameron had a correction at the bottom of page 1: “confirmed” should be replaced with “asked for confirmation that” regarding the purchase of Vancouver Fire’s reserve engine.

Administration of Oath:

None

Awards & Recognition:

[Commissioner Bergquist arrived at 5:36 p.m.]

Asst. Chief Headley discussed a memo to the Board prepared by Chief LaFave regarding the Bike Giveaway held on December 16, 2007. This memo, or excerpts from it may also be used for publication in the Daily News at the end of the month. For the bikes that remain, we’ll try to work with Head Start or CAP to see if there are more children that need them.

Letter was included in the board packets from the DNR in appreciation of the Leadership presentation by Chief LaFave.

Donation of \$100.00 from Bruce/Bonnie Fuller on behalf of Gary/Terry Mattison. This is very much appreciated.

Public Comment:

None

Risk Management:

Engine 21 (Vancouver Fire engine) slid off a driveway on Nevada Drive recently. It took

approximately five hours and a \$1,000 tow bill to get it unstuck and back on the road. Also, Engine 22 slid into the ditch on Colby Road. It was pulled out with another District vehicle. Because of the rash of accidents like these lately, Asst. Chief Headley will be doing a presentation to the crews beginning next Monday regarding decision making and the revised access policy. These were both situations in which access should not have been attempted with the engine in the road and weather conditions at the time. Asst. Chief Headley will also do this presentation for the SWFCA next Thursday evening, January 18, 2007. Discussion of repercussions regarding insurance and the risk management group.

Verbal Reports:

Schedule Annual Workshop: Scheduled for February 28, 2007, at 3:30 p.m. to discuss final cash balance at the end of 2006; a supplemental budget for 2007, update on the Organizational Action Plan (OAP), facilities issues, etc.

Written Reports:

None

Action Items:

Election of Officers: Per the Board's guidelines, election of officers is held the first meeting of each year. There are no longer limits on these officer positions.

Commissioner Olson made a motion to nominate the existing slate of officers. Commissioner Merritt seconded the motion. No further discussion. Motion carried.

Appoint COG Representative: Commissioner Hallanger requested he remain as the COG representative.

Commissioner Merritt made a motion to continue with Commissioner Hallanger as the 2007 COG Representative. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Vacation Carry Over for Travis McWain: Due to confusion and disagreement regarding vacation accrual for employees with one year of service, FF/EMT Travis McWain was told he should save his vacation leave for use in 2007 as he would not receive additional vacation on January 1, 2007, when all other members received accrued vacation. There is not a provision in the labor agreement to carry over more than 48 hours of vacation, therefore, FF McWain will lose a total of 54 hours of leave that he was incorrectly told to save.

Commissioner Hallanger made a motion to authorize FF/EMT Travis McWain carry over an additional 54 hours of leave beyond the 48 allowed by labor agreement on a non-precedent setting basis with an MOU to be developed to include agreement on a deadline for use of this carry-over. Commissioner Merritt seconded the motion. Further discussion. Motion carried.

Chairperson Cameron voiced concern about unauthorized contract interpretations by company officers. This has been discussed by Management.

Tabled for Future Meetings:

- Email Issues
- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving
- New POG: #2048 – Deputy Fire Marshal Position Description
- New POG: #4007 – Callback Procedure

Chief's Report:

- Continuing with the volunteer program re-organization. We've sent the first batch of letters to ask individuals to turn in their gear/equipment/apparel. We are evaluating the next group to determine continuation with the organization.
- Active with weather related issues. We had a medic crew that assisted with the fatality accident in Kalama yesterday.
- Continuing with the planning process and Organizational Action Plan update. The planning group may be expanded to include City of Longview representatives.

Payroll:

A motion was made by Commissioner Olson to approve the payroll of January 5, 2007, totaling \$152,329.78 warrant numbers 23119 through 23168. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve the vouchers totaling \$30,697.42 for warrant numbers 23169 through 23223 dated January 12, 2007. Commissioner Bergquist seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Merritt asked about the upcoming schedule for All Call meetings. This will be distributed shortly.
- SWFCA meeting next Thursday evening at Clark #12. Asst. Chief Headley will be presenting access information; Commissioners Merritt and Olson will also be attending.

Executive Session:

None

Adjournment:

Meeting was adjourned at 6:05 p.m. by Chairperson Cameron.

Chairperson

District Secretary