

# Board of Commissioners Meeting

*January 9, 2008*

Bill Hallanger, Vice Chairperson, called a regular meeting of the Board of Commissioners to order at 5:30 p.m. on January 9, 2008, at the 701 Vine Street Conference Room. The following were present:

Commissioner Olson  
Asst. Chief Headley  
EMS Administrator Ribelin

Commissioner Merritt (by conference call)  
District Secretary Bouchard

## **Approve Previous Minutes:**

*A motion was made by Commissioner Olson to approve the December 26, 2007, Board meeting minutes. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Administration of Oath:**

None

## **Awards & Recognition:**

None

## **Public Comment:**

None

## **Risk Management:**

Asst. Chief Headley reported on a couple minor vehicle accidents; ambulance backed into a door at Columbia Hgts Station 23 causing minor damage. Also, medic unit clipped the back of an illegally parked vehicle at a fire. Kelso Police investigated; minimal damage.

## **Verbal Reports:**

Asst. Chief Headley reported we received the official reports from the State Auditor after our recent audit. This was a very clean audit without any issues. The reports are available from District Secretary Bouchard for copy or review.

Asst. Chief Headley reported we are looking at purchasing 50 memberships at the Three Rivers Athletic Club at a cost of \$9,000. Chief is further researching this issue and will bring a more formal presentation to the Board at the next meeting. Commissioner Hallanger noted he would

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like to see our crews still able to use the equipment at Kelso City Hall. Kelso Staff have indicated they may be interested in purchasing that equipment from us. Asst. Chief Headley is working on this matter with City Manager Paul Brachvogel.

## **Written Reports:**

None

## **Action Items:**

**Election of Officers:** Tabled until the next meeting when more Commissioners are present.

## **Tabled for Future Meetings:**

- New POG: Out of District Responses
- Email Issues
- Private Fire Protection Contract – Eyer (Chairperson Cameron has provided verbiage to include in this contract.)
- New POG: #4008 – Emergency Vehicle Driving

## **Chief's Report:**

- Several fires lately.
- We transported two 4-month old children and an 11 year old child. Brandi Ballinger took over two car seats and fitted the 4-month olds.  
[Chief LaFave arrived at the meeting at 5:45 p.m.]
- Commissioner Hallanger asked about having firefighters in the schools similar to the programs with police in the schools. Chief LaFave explained we do have aspects of our programs in the schools. For example, Jack Smith's students are in the schools at different events representing the fire district. Also, we are at the schools on career days and during Fire Prevention Week. The crews also have lunch at the schools on a monthly basis and just visit with the children. There is also a reading program in the lower elementary schools. Although there isn't a "formal" program for firefighters in schools, we do have many opportunities that we use for being able to bring a safety message to the schools, along with just face-to-face time with firefighters.
- Kitsap County Fire District has initiated legal action against Kitsap Housing Authority regarding property tax exemption.
- Agreement with Underwood Fire for transfer of the mini-pumper is in the works and probably will be available for signature at the next meeting.

## **Payroll:**

*A motion was made by Commissioner Olson to approve the January 4, 2008, payroll totaling \$164,095.83 for warrant numbers 25774 through 25829. Commissioner Merritt seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Merritt to approve vouchers totaling \$78,458.77 for warrant numbers 25830 through 25884 dated January 11, 2008. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

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**Announcements:**

- None

**Executive Session:**

None

**Adjournment:**

*Meeting was adjourned by Vice Chairperson Hallanger at 5:52 p.m.*

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Chairperson

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District Secretary